



# COMPANY OFFICER 2B

GENERALADMINISTRATIVE  
FUNCTIONS

**DECEMBER 7-8, 2026**



This course provides the aspiring company officer information on general administrative functions and the implementation of department policies and procedures and addresses conveying the fire department's role, image, and mission to the public.

## **DATE(S) & TIME(S)**

December 7-8, 2026  
8:00AM - 6:30PM

## **COST**

\$233.50

## **LOCATION**

SHIELD Training Center 4300  
Caterpillar Road Redding, CA 96003

## **INSTRUCTOR**

Shane Lauderdale

## **REGISTER ONLINE AT:**

<https://www.shield.training>

## **REQUIRED MATERIALS**

- Fire Officer: Principles and Practice (Current Edition). Burlington, MA Jones and Bartlett Learning. ISBN: 1284172393.
- Laptop or tablet

## **REQUIREMENTS**

AShasta Collegestudent ID number is required and must be obtained prior to the first day of class.

