



RIVERSIDE COUNTY TRAINING OFFICERS

Class:	Chief Fire Officer 3A: Human Resource Management
Dates:	October 7th thru October 9th, 2024 0800 – 1700 (W, TH, F) (26 Hours)
Time:	Class runs 0800-1700
Location:	City of Corona Fire Department 735 Public Safety Way, Corona, CA 92878
Instructor:	Battalion Chief Kevin Diamond
Costs:	\$350
Description:	This course provides students with a basic knowledge of the human resources requirements related to the roles and responsibilities of a Chief Fire Officer including developing plans for providing employee accommodation, developing hiring procedures, establishing personnel assignments, describing methods of facilitating and encouraging professional development, developing an ongoing education training program, developing promotion procedures, developing proposals for improving employee benefits, and developing a measurable accident and injury prevention program.
Prerequisites:	Meet the educational requirements for Company Officer as per OSFM, completed all course work or have Company Officer Certification from OSFM.
Standard:	Complete all activities and formative tests. Complete all summative tests with a minimum score of 80%.
Student Materials:	Student is required to purchase and bring to class on their own: Chief Officer: Principles and Practice 1st Edition
Refunds:	There will be no refunds if the student does not cancel within 7 days of the class, by emailing: www.rcto@rcto.training
Register:	https://rcto.training/store
Payment:	Once you register for the class, a PayPal link will be emailed to the student.
Website:	www.rcto.training