



Red Helmet Training

Chief Fire Officer Series



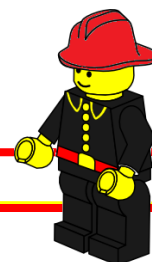
- Announces:** Chief Fire Officer 3C
General Administrative Functions
- Dates:** September 27, 28, and 29, 2023
- Location:** Red Helmet Training Classrooms
10601 Church Street #107
Rancho Cucamonga, CA 91730
- Instructor:** Chief Kevin Diamond
- Fees / Materials:** \$360.00 – Payable to Red Helmet Training.
- Required Text** Chief Officer: Principles and Practice
IAFC, 2nd or 3rd edition, Jones & Bartlett
ISBN: 9781284172478
- Class Description:** This course provides students with a basic knowledge of the administration requirements related to the roles and responsibilities of a Chief Fire Officer including directing a department record management system, analyzing and interpreting records and data, developing a model plan for continuous organizational improvement, developing a plan to facilitate approval, preparing community awareness programs, and evaluating the inspection program of the AHJ.

To Register for this course please visit our website:

www.RedHelmetTraining.com



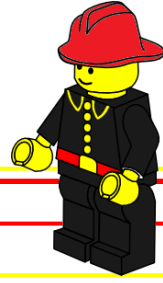
Red Helmet Training
Playing to Learn, Learning to Play





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Course Registration Form

Student Name: _____ Course: _____

Course Dates: _____ Course Location: _____

Home Address: _____ City: _____ Zip: _____

Home Phone: _____ Cell: _____

E-Mail Address: _____

Organization: _____ Title: _____

To be added to the e-mail list for upcoming classes please visit the Red Helmet Training website.

Reservations are required for all classes unless specified. No phone reservations will be accepted. You must send in a check or pay with PayPal to reserve your seat. If your department is paying for you to attend then we will shred your personal check or deny your PayPal payment upon receipt of your department check. PayPal payments and Checks are not processed until the last day of class so please plan accordingly. Checks should be dated for the last day of the course. Dress code for the facility is business casual or department uniform. No shorts or flip flops will be allowed.

You must call at least one week in advance to cancel or your fee will be retained. You will receive a confirmation e-mail once we have processed your reservation form, along with any course instructions. Any course prerequisites or materials required will be listed on the class flyer. These items are your responsibility to bring to class the first day. If you do not have them you will be dropped from class.

Reservations are on a first come basis unless spots are held by the sponsoring agency / department.

California State Fire Marshal CFSTES and CSTI certificates may take 6 to 8 weeks to process.

If you have any questions, please contact the primary instructor for the course.

Please complete this form and submit with your payment made payable to Red Helmet Training.

Mail all registration forms with payments to:

Red Helmet Training
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Rancho Cucamonga, CA 91730