

LINDEN-PETERS FIRE DISTRICT

PRESENTS



CHIEF FIRE OFFICER 3C

GENERAL ADMINISTRATION FUNCTIONS

**MONDAY, NOVEMBER 7, 2022
THROUGH
WEDNESDAY, NOVEMBER 9, 2022
0900-1700**

\$350.00

IFSTA CHIEF OFFICER FOURTH EDITION REQUIRED

**LINDEN-PETERS FIRE DISTRICT
17725 E. HWY 26 LINDEN, CA 95236**

THIS COURSE PROVIDES STUDENTS WITH A BASIC KNOWLEDGE OF THE ADMINISTRATION REQUIREMENTS RELATED TO THE ROLES AND RESPONSIBILITIES OF A CHIEF FIRE OFFICER INCLUDING DIRECTING A DEPARTMENT RECORD MANAGEMENT SYSTEM, ANALYZING AND INTERPRETING RECORDS AID DATA, DEVELOPING A MODEL PLAN FOR CONTINUOUS ORGANIZATIONAL IMPROVEMENT, DEVELOPING A PLAN TO FACILITATE APPROVAL, PREPARING COMMUNITY AWARENESS PROGRAMS, AND EVALUATING THE INSPECTION PROGRAM OF THE AHJ.

FOR MORE INFORMATION OR TO REGISTER, CONTACT THE FOLLOWING:

CAPTAIN JACOB REED

(209)887-3710

JREED@LINDENFIRE.ORG

PLEASE MAKE CHECKS PAYABLE TO LINDEN-PETERS FIRE DISTRICT

CANCELLATION POLICY: TO REQUEST A REFUND, STUDENTS MUST CONTACT JACOB REED. FULL REFUNDS WILL BE PROVIDED IF REQUESTED 14 CALENDAR DAYS IN ADVANCE. NO REFUNDS WILL BE PROVIDED IF THE STUDENT DOES NOT ATTEND THE CLASS, OR IF THEY BEGIN THE CLASS BUT DO NOT COMPLETE THE CLASS.