



Sunnyvale

**Public Safety**

700 All America Way  
Sunnyvale, CA 94088-3707  
TDD/TYY 408-730-7501  
[sunnyvale.ca.gov](http://sunnyvale.ca.gov)

Date:

To: All Santa Clara County Fire Agencies

**RADIO OPERATOR (RADO J-158) COURSE**

Wednesday, June 15<sup>th</sup>, 2022

0830-1730 HRS

Hosted by: Sunnyvale Department of Public Safety

Location: Sunnyvale Fire Station 5  
1210 Bordeaux Dr.  
Sunnyvale, CA 94089

Instructors: Captain Aaron Drumright, Santa Clara Fire Dept.  
Communications Division Manager Michael Wodnick, San Jose Fire Dept.  
Technical Senior Public Safety Dispatcher Jenny Wood, Sunnyvale DPS

Cost: Free

This 8 hour course is designed to educate and prepare Fire Dispatchers and Firefighters in Santa Clara County to apply for an ICS Position Task Book in order to deploy on out of county mutual aid for the Radio Operator (RADO) position and/or be qualified to respond on mutual aid as an Incident Dispatcher within the County of Santa Clara. Instruction covers:

- The J-158 RADO Job Aid
- The process of becoming a RADO
- How to prepare for mutual aid deployment
- What to expect when on mutual aid deployment
- Review the RADO Position Task Book
- Go-Bags

This class has been reviewed and approved by the Santa Clara County Fire Radio Operators Group (FROG), Santa Clara County Peer Review Committee and Santa Clara County's Area Operations Coordinator. Appendix 16 of the Santa Clara County Mutual Aid Program is being modified to allow this training class instead of the 24-hour incident dispatch class previously required.

**Please note: While this class was originally designed for dispatchers and firefighters in Santa Clara County, we welcome students from any agency in California who are interested in pursuing a RADO certification/qualification.**



Prerequisite Classwork that can be completed online and will be required and inspected at class:

- Introduction to ICS (I-100)
- Basic ICS (I-200)
- NIMS an Introduction (IS-700)
- Printed hard copy of Radio Operator (J-158) Job Aid  
(<https://www.nwccg.gov/sites/default/files/products/training-products/j-158.pdf>)

Items to bring with you to start a RADO Binder:

- 1" Binder
- 5 Tab Binder Dividers

Return Enrollment Form to:

Mail: SPSD Jenny Wood/Communications  
Sunnyvale Dept. of Public Safety  
700 All America Way, Sunnyvale, CA 94086  
Fax: 408-737-4911, attention Jenny Wood  
Email: [jwood@sunnyvale.ca.gov](mailto:jwood@sunnyvale.ca.gov)

About the Instructors:

- Captain Aaron Drumright is a Captain with the Santa Clara City Fire Department. He has over 20 years in the fire service and is certified/qualified as a RADO (Radio Operator), INCM (Incident Communications Center Manager), COMT (Incident Communications Technician) and working on his Strike Team Engine Leader (STEN) with 20+ state and federal fire deployments.
- Michael Wodnick has 19 years experience in Fire Service Communications and is currently the Communications Manager for the San Jose Fire Department. He is a certified/qualified RADO in ICS with a state fire deployment and has been involved in San Jose Fire's Incident Dispatch Team since 2008.
- Technical Senior Public Safety Dispatcher Jenny Wood has 22 years with Sunnyvale Department of Public Safety as a dispatcher, supervisor, tactical dispatcher, incident dispatcher and is a Team Leader with Sunnyvale's Critical Incident Dispatch Team. She is a certified/qualified RADO and INCM with both state/federal fire deployments.



RADIO OPERATOR (RAD0J-158) COURSE  
Wednesday, June 15<sup>th</sup>, 2022

### COURSE ENROLLMENT FORM

Location: Sunnyvale Fire Station 5  
1210 Bordeaux Dr.  
Sunnyvale, CA 94089  
Time: 0830-1730  
Cost: Free

<b>NAME OF AGENCY</b>		
<b>AGENCY MAILING ADDRESS</b>		
	<b>NAME OF STUDENT</b>	<b>STUDENT EMAIL ADDRESS</b>
1.		
2.		
3.		
4.		
5.		
<b>AGENCY CONTACT PERSON</b>		
<b>PHONE</b>		
<b>EMAIL ADDRESS</b>		