



Monterey County Fire Training Officers Association

Presents:

OSFM Company Officer 2B

General Administrative Functions for Company Officers

- Instructor:** Paul Goodwin – Division Chief (Retired)
- Dates:** February 12 – 14th, 2020
- Time:** 0800 to 1700 hours
- Location:** Monterey Peninsula College Public Safety Training Center
2642 Colonel Durham Street
Seaside, Ca 93955
- Cost:** \$225.00 (payable to MCFTOA)
Class size is limited to 30 people
- Prerequisite:** Meets educational requirements for Firefighter II.
- Required Text:** Fire and Emergency Services Company Officer,
Fifth Edition – ISBN 9780879395643
- Description:** This course provides information on general administrative functions and the implementation of department policies and procedures and addresses conveying the fire department's role, image, and mission to the public.
- Registration:** The deadline for refunds/ cancellations will be:
Feb 5th, 2020 at 1700hrs.
Go to www.mcftoa.org/training/classes/register

If you have any questions, email jsmith@monterey.org

