



Sunnyvale

Date: March 21<sup>st</sup>, 2019

To: All Santa Clara County Fire Agencies

Public Safety  
700 All America Way  
Sunnyvale, CA 94088-3707  
TDD/TYY 408-730-7501  
[sunnyvale.ca.gov](http://sunnyvale.ca.gov)

RADIO OPERATOR (RADO J-158) COURSE

Thursday, May 23<sup>rd</sup>, 2019

0800-1700 HRS

Hosted by: Sunnyvale Department of Public Safety

Location: Sunnyvale Fire Station 5  
1210 Bordeaux Dr.  
Sunnyvale, CA 94089

Instructors: Captain Aaron Drumright, Santa Clara Fire Dept.  
Supervising Public Safety Dispatcher Michael Wodnick, San Jose Fire Dept.  
Senior Public Safety Dispatcher Jenny Wood, Sunnyvale DPS

Cost: Free

This 8 hour course is designed to educate and prepare Fire Dispatchers and Firefighters in Santa Clara County to apply for an ICS Position Task Book in order to deploy on out of county mutual aid for the Radio Operator (RADO) position and/or be qualified to respond on mutual aid as an Incident Dispatcher within the County of Santa Clara. Instruction covers:

- The J-158 RADO Job Aid
- The process of becoming a RADO
- How to prepare for mutual aid deployment
- What to expect when on mutual aid deployment
- Review the RADO Position Task Book
- Go-Bags

This class has been reviewed and approved by the Santa Clara County Fire Radio Operators Group (FROG), Santa Clara County Peer Review Committee and Santa Clara County's Area Operations Coordinator. Appendix 16 of the Santa Clara County Mutual Aid Program is being modified to allow this training class instead of the 24 hour State Fire Marshall certified RADO class that has been discontinued.



Prerequisite Classwork that can be completed online and will be required and inspected at class:

- Introduction to ICS (I-100)
- Basic ICS (I-200)
- NIMS an Introduction (IS-700)
- Printed hard copy of Radio Operator (J-158) Job Aid  
(<https://www.nwccg.gov/sites/default/files/products/training-products/j-158.pdf>)

Items to bring with you to start a RADO Binder:

- 1" Binder
- 5 Tab Binder Dividers

Return Enrollment Form to:

Mail: SPSD Jenny Wood/Communications  
Sunnyvale Dept. of Public Safety  
700 All America Way, Sunnyvale, CA 94086  
Fax: 408-737-4911, attention Jenny Wood  
Email: [jwood@sunnyvale.ca.gov](mailto:jwood@sunnyvale.ca.gov)



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Thursday, May 23<sup>rd</sup>, 2019

## COURSE ENROLLMENT FORM

Location: Sunnyvale Fire Station 5  
1210 Bordeaux Dr.  
Sunnyvale, CA 94089  
Time: 0800-1700  
Cost: Free

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|--------------------------------|------------------------|----------------------|
| <b>Name of Agency:</b>         |                        |                      |
| <b>Agency Mailing Address:</b> |                        |                      |
|                                |                        |                      |
|                                | <b>Name of Student</b> | <b>Student Email</b> |
| 1.                             |                        |                      |
| 2.                             |                        |                      |
| 3.                             |                        |                      |
| 4.                             |                        |                      |
| 5.                             |                        |                      |
| <b>Agency Contact Person:</b>  |                        |                      |
| <b>Phone:</b>                  |                        |                      |
| <b>Email Address:</b>          |                        |                      |