



**Monterey County Fire Training Officers Association  
Meeting Minutes – February 10, 2011**

Host: Salinas City Fire

**Date:** February 10, 2011

**Call to order at:** 10:02 by Dan Gearhart

**I. Roll Call**

**Attendees:**

Daniel Gearhart	Seaside FD - Retired
Mike Meddles	Soledad FD
Chris Orman	North County FPD
Jason Black	Seaside FD
Dave Nava	Seaside FD
Jason Perez	Greenfield FPD
Pat O'Connell	Salinas City FD
Deano Lindsey	Carmel Valley FPD
Paul Pilotte	MCRFD
Martha Karstens	Big Sur
Doug McCoun	North County FPD
Tammera Badano	AMR
Rick Williams	Salinas City FD
Brad Hinckley	Marina

**II. Approval of Minutes:**

Motion to approve minutes by Doug McCoun, second by Jason Black.  
Motion passed to approve the minutes with corrections.

**III. Treasurer's Report:**

Motion to approve report by Jason Black, second by Mike Meddles  
Motion carries. (*Treasurer's Report Attached*)

**IV. Correspondence and Announcements:**

Code 3 for a Cure Foundation information can be found on the Internet.  
Training Flyers can be found on the website  
Fire Command 1A and 1B  
Driver / Operator 1A and 1B



ICS300 and ICS400  
Physics of Aerial Ladders

**V. Committee Reports:**

**A. Wildland Committee**

Chief Orman is working on filling the remaining overhead positions on the ICS 203 form. The budget is getting put together, meeting with CAL-Fire next week about cost and program. Leslie will be developing a more detailed budget by next month. Registration forms will be put on the website as soon as possible.

**B. Fire Library**

Deano discussed 24/7 EMS subscription and the increase in the fee to over \$1000.00. A motion was made by Deano Lindsey to discontinue this service, but next year can re-subscribe to it found to be useful. Second by Mike Meddles. Motion Carried

Materials Check-Out Form for the library will be online, ordered 2 cabinets which will be delivered on 2/11/11. The library is in a storage room at the MPC Public Safety Training Center. Deano will be looking into Auto Extrication Series to add to library.

**C. Programs/Training Classes**

Doug McCoun talked to Chris Vaughn. Draft Preliminary Financial Statement for the Cutting Edge Class distributed and reviewed.

Getting feedback on classes that are needed or wanted that will be sponsored by the MCFTOA which went out September and October of last year.

There are website issues with the number of individuals signing up online and mailing that could potentially cause an over booking of the class.

Contract with instructors. A recommendation was made that we do not pay for classes without a contract if there is a primary instructor.

All of the MCFTOA should be helping out with classes and anyone that would like to help with classes contact Chris or Stewart.

**D. Website**

Dan Gearhart reported that the website is up to date. There are 30 classes on site. Will be adding more photos to the site, which are also going to be on Facebook.

The MCFTOA Face Book site is doing well and has had hundreds of views. Twitter account only had a couple of friends.



## **Fire Academy**

Nothing to report

## **F. Fire Chiefs Liaison Report**

Chris Orman reported that the Awards Ceremony went well. There is going to be a joint meeting between FD and PD with more to follow. New EMS Director is going to be Kurt Schmit.

The county is coming close to arrangement with the CSA 74 Funds distribution.

## **VI. Old Business**

A. T-Shirts: Pat O'Connell looked into Fashion Streets and found the prices are \$85.00 set up fee, \$23.00 per shirt. Logo would go on the left hand side of the shirt. Moving forward with shirts.

B. Bylaws Revision– Dan Gearhart provided draft bylaws: some of the major additions or changes are:

- i. adding of Table of Contents
- ii. adding the new mailing address
- iii. telegraphy was removed and put in appropriate electronic means of delivery
- iv. section 4. Gifts was added can give out money
- v. Article 12. Section 1: new-individual membership not organization
  1. Section 4: was added: renewal of membership
- vi. Article 13. Section 5: Quorum changed 20% not 15%
  1. Section 7: Voting rights one person versus 2 for a written ballot

A final draft will be provided at next month's meeting for approval. Also checked into Robert's Rules of Order and found there is no need for a 2<sup>nd</sup> on a nominee.

Voting policy to follow once By-Lays are complete

C. Scholarship Program: Working on putting together a recommendation to bring back to next meeting

D. Training Needs Assessment: nothing to report

E. Wildland Fire School Budget – Dan Gearhart. Annual Budget break down by Leslie and final approval by March.

F. Annual Budget- Doug McCoun will have draft to present next month's meeting



**VII. New Business**

- A. Mutual Aid Training Plan – Functional Exercise: Brad Hinckley sees a need to move forward on an exercise, identify the type of drill. Waiting on OPS to finalize needs and wants. MCFTO is standing ready to assist where needed and Brad will relay this information.
- B. Dan Gearhart: There is a Hero’s Dinner that is being put on by the American Red Cross at the Naval Postgraduate School. Tickets are \$150.00 and you can nominate someone online.

**VIII. Good of the Order**

Chris Orman: Fire Chiefs Association is having a Golf Tournament in support of Rancho Cielo Youth Camp in April.

Investigations have changed according to US Fire Administration. They released an article regarding the effect of air movement in a fire. Check out the web site for more information. Be safe when ventilating a fire.

Martha Karstens won money in Las Vegas

Rick Williams got approval for 6 people to go to the IAFF John P. Redmond Symposium on the Occupational Health & Hazards for the Fire Service in New York in August. If you would like to attend contact Rick.

Tammera Badano is starting to plan EMS week now, would like to have a exhibit in three different areas of Monterey county. On Friday May 19 will be having it in Salinas. Would like to have another day in Rio Road area on Monday or Wednesday and Soledad area the opposite day. Also, Monterey County is competing with Santa Barbara County to teach 1000 Monterey residences before the end of the year. AMR is working with AHA.

**IX. Adjournment**

Motion to adjourn the meeting by Mike Meddles, second by Brad Hinckley, motion carried. Meeting adjourned at 12:00

Next Meeting April 14, 2011  
Wildland Committee 0900 hours, General Membership 1000 hours

Carmel Valley FPD                      Deano Lindsey: 624-5907  
Mid-Valley Station  
8455 Carmel Valley Road  
Carmel Valley, CA

Minutes prepared by Tammera Badano



**Monterey County Fire Training Officers Association  
Treasurer's Report – January 2011**

Beginning Checking Balance as of December 31, 2010:		85, 493.05
<b>Revenue:</b>		0.00
	Total Revenue:	0.00
<b>Expenses:</b>		
01-19-11	Anthony Kastros (Cutting Edge Instructor Fee)	4,000.00
01-19-11	McCune Audio (Cutting Edge wireless mic.)	300.00
01-19-11	Copy King (Cutting Edge – Copies)	779.87
01-19-11	Stewart Roth (Cutting Edge Misc. Expenses)	431.40
01-28-11	Redshift Internet (Monthly Fee / Website)	80.50
	Total Expenses:	5591.77
<b>Ending Checking Balance as of January 31, 2011:</b>		<b>79,901.28</b>
Certificate of Deposit as of January 12, 2011:		7,148.48
<b>Total Assets as of January 31, 2011:</b>		<b>87,049.76</b>

Kathryn Pernet, Treasurer  
 Prepared by: DG  
 02-08-11