



## Monterey County Fire Training Officers Association Meeting Minutes – January 13, 2011

Host: North County FPD

**Date:** January 13, 2011

**Call to order at:** 10:04 by President Doug McCoun

### I. Roll Call

**Attendees:**

Tammera Badano	<a href="mailto:tbadano@amr-ems.com">tbadano@amr-ems.com</a>
Humberto Arista	<a href="mailto:c5202@mcfpd.org">c5202@mcfpd.org</a>
Doug McCoun	<a href="mailto:c5203@ncfpd.org">c5203@ncfpd.org</a>
Brian Nichols	<a href="mailto:brian.nichols@fire.ca.gov">brian.nichols@fire.ca.gov</a>
Colette O'Connor	<a href="mailto:coconn@fire.ca.gov">coconn@fire.ca.gov</a>
John Owens	<a href="mailto:John.Owens@fire.ca.gov">John.Owens@fire.ca.gov</a>
Jason Perez	<a href="mailto:Perezgfd@sbcglobal.net">Perezgfd@sbcglobal.net</a>
Deano Lindsey	<a href="mailto:dlindsey@carmelvalleyfire.com">dlindsey@carmelvalleyfire.com</a>
Martha Karstens	<a href="mailto:bigsurfire@cs.com">bigsurfire@cs.com</a>
Paul Pilotte	<a href="mailto:ppilotte@mcrfd.org">ppilotte@mcrfd.org</a>
Paul Blaha	<a href="mailto:pblaha@ci.seaside.ca.us">pblaha@ci.seaside.ca.us</a>
Daniel Gearhart	<a href="mailto:Dan5221@sbcglobal.net">Dan5221@sbcglobal.net</a>
Brad Hinckley	<a href="mailto:bhinckley@ci.marina.ca.us">bhinckley@ci.marina.ca.us</a>
Pat O'Connell	<a href="mailto:patricko@ci.salinass.ca.us">patricko@ci.salinass.ca.us</a>

### II. Approval of Minutes:

Minutes from December 9<sup>th</sup> were reviewed. Motion to approve minutes with the following corrections; take one of Dave Cruz out and make sure to have the correct email address and to correct the spelling of Rick Hutchinson by Brad Hinckley and 2<sup>nd</sup> by Colette O'Connor.

Motion passed to approve the minutes with corrections.

### III. Elections:

The Board of Directors had concerns regarding the elections of the 2011 officers.



- A. The first concern was that there wasn't a quorum and therefore unable to hold elections.
  - i. This was found to be incorrect, there were nine members of the MCFTOA at the meeting which meet the requirement for a quorum
- B. Unsure if Robert Klemek and Brian Nichols are dues paying members
  - i. Brian Nichols was not a member in good standing of the MCFTOA
  - ii. Robert Klemek was under the impression that he was a member in good standing with the MCFTOA, however he was not.
- C. The final issue was the process wasn't done as it was in past practice.
  - i. It was decided to honor the nomination and election as it stood in the December meeting.
- D. The meeting was turned over to the elected President Dan Gearhart and a review and correction to be make of the Bylaws to include the following:
  - i. Article 3 Directors, section 1. Number ( the work five changed to three and the word seven changed to five)
  - ii. Article 3 Directors, section 16 Action by unanimous written consent without meeting (the word of changed to or between individually and collectively)
  - iii. Will look over the *Robert's Rules of Order* to insure the bylaws meet the requirements for voting.

**IV. Board of Directors Report:** Nothing to report, meeting wasn't held.

**V. Treasurer's Report:**

Dan Gearhart gave the following Treasurer's Report for Kathryn Pernet.

**MCFTOA MONTHLY REPORT- November 30, 2010**

BALANCE	11/30/2010	72,571.62
<b>Revenue:</b>		
12-28-10	2011 Fire Library Memberships	1,800.00
12-28-10	2010 WFS Campground Refund	800.00
12-28-10	Membership Dues – 2010	50.00
12-28-10	Registrations – Cutting Edge Seminar	6,696.00
12-28-10	Registrations – Cutting Edge Seminar (Credit Card)	3,926.38
	Total Revenue:	13,272.38
<b>Expenses:</b>		
12/28/2010	Red Shift Internet Services	350.95
	Total Expenses:	350.95



<b>Ending Balance as of December 31, 2010:</b>	<b>85,493.05</b>
Certificate of Deposit as of January 12, 2011:	7,148.48
<b>Total Assets as of January 12, 2011:</b>	<b>92,641.53</b>

Motion to approve treasurers report made by Humberto Arista, seconded by Deano Lindsey, motion carried.

**VI. Correspondence / Announcements:**

- A. 3<sup>rd</sup> Annual Awards Luncheon. Thursday January 27, 2011 Castroville Chamber of Commerce 10700 Merritt Street, Castroville.
- B. Retirement Dinner for Richard Dampier, Dan Gearhart, Alvin Edwards. Saturday January 29, 2011 Embassy Suites Hotel
- C. California Fire Prevention Institute 2011 Workshop March 14 – 18, 2011 for more information visit [www.firepreventionofficers.org](http://www.firepreventionofficers.org)

**VII. Committee Reports:**

**A. Wildland Committee**

Chief Orman confirmed the date for the class June 3 – 5, 2011. Black lining will be on June 2, 2011. Site visit will be in May, date to follow. Command staff is in place.

New procedure for payment of Wildland School through Pay Pal, which will be addressed in the registration forms.

A beginners Branch was addressed and decided this will not be done during the school.

Two site visits, March 28, 2011 and May 16, 2011 (on this date it will be determined if the school is a go-no go.) Location is the same as two years ago.

**B. Fire Library**

Deano discussed optional problem with multi agencies needing the same items at the same time. 24/7 Subscription was discussed if a one year or multiyear was paid in the past. Per 9-10-10 meeting minutes only one year was paid for and will follow up each year. The cabinet will be finished by the end of the month. John Owens asked that Aromas and CALFire receive only one bill, they would be consolidating.



**C. Programs/Training Classes**

Request for training needs was put out, will have more of a report next month. Dan with Stew are working on a standardized registration form, fill in PDF for the computer.

Working on a Budget request form and financial statement.

**D. Website**

Dan Gearhart reported that the website is up to date. Event Calendar for the website is not available yet. Redshift is still working to find an appropriate program.

The MCFTOA Face Book site is starting to take off.

Dan opened a Twitter account to compliment the Face Book and Website. MCTFOA

**E. Fire Academy**

Nothing to report

**F. Fire Chiefs Liaison Report**

Executive Officers for Chiefs Association have changed. Rich Foster elected President of Chiefs Association for 2011.

The CSA 74 funding is at county council for review by February to have draft.

The Fire Chiefs nominations for the Awards Luncheon:

Natalie Rodda for Support Person

Marcus Vasquez - Volunteer

David Sargenti and Mike Garcia - Firefighter.

**VIII. Old Business**

A. T-Shirts: Pat O'Connell is going to bring back break down of cost next month

Will get price for Black embroidery T-Shirt

Polo shirt for TO is \$27.00 per shirt

Could do iron-on T-Shirts for \$12.00 per shirt.

B. The Scholarship program – No report

**IX. New Business**

A. Developing a voting and nomination policy to include Board of Directors and Officers. Will have draft by next meeting.



- i. *Robert's Rules of Order* will be checked
  - ii. Nominations will be open from Nov 1 to Nov 30 to include November meeting
  - iii. December meeting will be date for voting
- B. Budget for Wildland School by March Meeting, advance presentation of formalized budget.
- i. Should add a % amount for unforeseen issues.
  - ii. Develop a list of budget items/list template.
  - iii. Will send a request for broken down item budget

**VIII. Good of the Order**

Pat O'Connell: Salinas FD is having a Driver Operator 1A class, date to follow.

John Owen: Dozer Boss class in April, last week (25-29)

Dan Gearhart: only 2 people have paid for membership, a grace period for dues is March 1, 2011.

**IX. Adjournment**

Meeting adjourned at 12:00

Next Meeting February 10, 2011  
Salinas City FD  
801 Abbott Place  
Salinas, CA  
Rick Williams (FS3) 758-7023  
Cell 214-2164

Wildland meeting                    9:00  
General Membership                10:00

Minutes prepared by Tammera Badano