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**Monterey County Fire Training Officers Association
Meeting Minutes – October 9, 2008
Host: California Fire Academy at Monterey Bay**

Meeting called to order at 1001 hours by President David Cruz.

I. Roll Call:

Members Present:

Dave Cruz	Monterey Peninsula Airport District FD
David Sargenti	Salinas Rural FPD
Dan Gearhart	Seaside FD
Rick Williams	Salinas FD
Natalie Rodda	Monterey Peninsula College
Robert Del Campo	Hollister FD

Non-Members Present:

Dan Burns	California Homeland Security Consortium
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II. Approval of Minutes:

Review of the meeting minutes of September 11, 2008 held at the Carmel Fire Department recorded by Doug McCoun. Motion by Natalie Rodda, second by David Sargenti, to accept and approve the minutes as presented. Motion carried.

III. Treasurer's Report:

The monthly Treasurer's Report was presented by Dan Gearhart on behalf of Bookkeeper Kathryn Pernet.

Checking Account Balance as of 08-31-08	28,377.30
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Expenses:

09-04-08	Red Shift Internet (Monthly Fee)	20.95
09-30-08	Franchise Tax Board	25.00
Total Expenses:		45.95

Income:

09-03-08	S244 Class Registrations	737.50
09-03-08	Monterey Peninsula College Reimbursements	15,168.00
09-03-08	Auto Extrication Class Fees	49.00
09-03-08	Registrations and Fuel Reimbursements (WFS)	15,592.75
Total Income:		31,547.25

Checking Account Balance as of 09-30-08 **59,878.60**

Certificate of Deposit as of 07-12-08: **6,900.38**

Total Assets as of 09-30-08: 66,778.98

Motion made by Dave Sargenti, second by Rick Williams, to accept the Treasurer's Report as presented. Motion carried.

IV. Correspondence / Announcements:

1. Peer Fitness Trainer Class – December 8-12, 2008 hosted by the Modesto Fire Department. Information at banderson@modestofire.com
2. Request from www.texasstrikeforceteam.com (a hazmat spill clean-up company based in Houston, Texas) to have their link placed on our website. They said they have placed our link on their website. No action on the request at this time.

V. Committee Reports:

A. ICS Committee:

1. Dave Sargenti reported that an S-390 class is scheduled for January 19-22, 2009 at the City of Monterey EOC. CAL Fire BEU is hosting an S-290 class in March 2009 and the Training Officers Association would like to host a second S-290 class. Sargenti will follow-up on the second S-290 class. MPC will be holding an S-215 class from March 16-20, 2009 and then again from May 5-9, 2009.

B. Wildland Committee:

1. Dave Sargenti reported that the books have been closed for WFS 2008 with all revenue received and all invoices paid. Profit from the school was over \$14,000.00. Sargenti is working with Fort Hunter Liggett on the 2009 school. No specific information due to the current "Chalk Fire." Per Fort Hunter Liggett, we will most likely

have the school in a different location. Hoping for 5-6 Branches with the possibility of a separate Dozer Branch.

C. Fire Library:

1. Dave Sargenti reported that numerous old VHS tapes, mostly EMS related, have been purged from the Fire Library. For next year, we will look at getting the new Firefighter I and Firefighter II DVD series. Sargenti also reported that since many agencies in Monterey County have already contracted with Target Safety, it might be beneficial to work with Target Safety in developing a countywide program. Sargenti will be working with Andrew Lynch of Target Safety and will invite him to a future meeting.

D. Programs:

1. Per an e-mail from Stewart Roth, there is still space available in "The Charleston Report" class on October 16, 2008 sponsored by the MCFTOA.

E. Website:

1. Dan Gearhart reported that he and Doug McCoun met with Redshift Internet Services on September 11, 2008 about the development of our new website. The cost for developing the site with all the features we are looking for is \$3,997.00. The monthly fee would be \$19.95 per month. Redshift would need 50% to get started.

Motion by Dan Gearhart, second by Dave Sargenti, to accept the \$3,997.00 amount and go with Redshift to develop our new website. Motion carried.

F. California State Fire Academy at Monterey Bay / MPC:

1. Natalie Rodda reported that the groundbreaking for the Public Safety Training Facility is today at 1330 hours.

Natalie said she is still working on the accreditation program for the Fire Academy which should be finalized very soon. A site visit for the accreditation is scheduled for December 11 & 12, 2009.

VI. Old Business:

1. No Old Business

VII. New Business:

1. No New Business.

VIII. Good of the Order:

1. Natalie announced the Firefighter & Nurse Appreciation Day planned for Saturday October 18, 2008 at the Carmel Valley Community Center from 1300 – 1700 hrs. Tickets are \$10.00 and benefit the Bliss / Sward Firefighter and Nurse Scholarship Fund.
2. Rick Williams reported that the Salinas Fire Department just completed their academy and graduated seven recruit firefighters.
3. Dave Cruz reported that the Community Risk Assessment class is scheduled for October 28, 29, and 30, 2008 at the Airport. The Airport is scheduled to receive the risk assessment equipment but the class is open to any agency that would like to use the equipment in their community. Contact Dave Cruz for further information.

IX. Adjournment:

1. Motion by Natalie Rodda, second by Dave Sargenti for adjournment. Motion carried. Meeting adjourned at 1050 hours.

Next Meeting: November 13, 2008 @ 1000 hours – Marina DPS

Minutes Prepared by: Dan Gearhart, October 9, 2008