



# Fire Officer Academy

**Description:** The Santa Clara County Training Officers' Fire Officer Academy is a nine block, 72-hour program designed to help those individuals who have recently promoted, or who are seeking to promote to the position of Fire Captain. The program is designed to give attendees a working insight to the roles and responsibilities of a Fire Captain, as well as exposure to some of the challenges that will be faced in that position. The program focuses on the areas of personnel management, time management, leadership, supervision, interpersonal skills, and safety.

**Target Students:** Aspiring and newly promoted officers

**Dates:** **September 2012 – June 2013**  
**Specific Dates TBA**  
**Each block will be offered two consecutive dates per month.**

**Hours:** 0900-1600

**Certification:** Santa Clara County Training Officers' Certificate of Completion

**Location:** **Classes will be held at a variety of locations within Santa Clara County.**  
**Maps will be provided at each session for the subsequent month's class.**

**Fees:** Fee for the entire program (nine blocks):  
\$200 (non-refundable) for Santa Clara County agency participants  
\$250 (non-refundable) for outside Santa Clara County participants  
Individual classes may be taken, space available only, at \$25 per session.

**Registration:** **Registration requests must be made prior to August 1, 2012.**

**Registration may be completed through the student's agency Training Officer or individually. Please remit the following information (name, personal address, phone #, and email address) along with payment via check to:**

**Santa Clara County Training officers Association  
c/o Santa Clara Fire Department  
1900 Walsh Ave.  
Santa Clara, CA 95050  
Attn: BC M.Ryan**

**Contact:** **Santa Clara Fire Department Training Division: (408) 615-4940**

**Battalion Chief Mike Ryan: [mryan@santaclaraca.gov](mailto:mryan@santaclaraca.gov)**

## Fees

- Santa Clara County \$200
- Outside Santa Clara County \$250

Fee for entire program (nine blocks) is non refundable.

**Checks should be made payable to: Santa Clara County Fire Training Officers Association (SCCTOA)**

Fee is payable at time of registration. Agency billing may also be arranged