



## Monterey County Fire Training Officers Association Meeting Minutes – April 14, 2011

Host: Seaside Fire Department

**Date:** April 14, 2011

**Call to order at:** 10:05 by Dan Gearhart

### I. Roll Call

#### Attendees:

|                 |                             |
|-----------------|-----------------------------|
| Dave Nava       | Seaside FD                  |
| Pat O'Connell   | Salinas City FD             |
| Mike Meddles    | Soledad FD                  |
| Martha Karstens | Big Sur Fire                |
| Brian Nichols   | Cal-Fire BEU                |
| Paul Pilotte    | Monterey County Regional FD |
| Humberto Arista | North County FPD            |
| Chris Orman     | North County FPD            |
| Tammera Badano  | AMR                         |
| Daniel Gearhart | Seaside FD - Retired        |

### II. Approval of Minutes:

Motion to approve minutes by Mike Meddles, second by Pat O'Connell  
Motion carried

### III. Treasurer's Report:

Motion to approve March 2011 report by Mike Meddles, second by Dave Nava. Motion carries (*Treasurer's Report Attached*)

### IV. Correspondence and Announcements:

- American Red Cross Awards Dinner honoring our local heroes May 14, 2011 at 6:00pm at the Barbara McNitt Ballroom at the Naval Postgraduate School in Monterey, locals that are being honored are, Richard Foster for fire service hero, and Jeff Parker for law enforcement hero.
- 9/11 Memorial Stair climb in Redwood City
- Rio Hondo Regional Truck Academy, Brea Ca



- Big Sur Volunteer Fire Bridge Bar-B-Que on Saturday May 21, 2011 in Big Sur
- North County FPD will have a pancake breakfast at the fire station during the Artichoke Festival in Castroville on May 21 & 22, 2011.

## **V. Committee Reports:**

### **A. Wildland Committee**

Still have open spots. To date only 6 departments have registered 2 of them from Monterey County, need to get the word out to everyone. Site Visit was cancelled, the next one is 4/26/11. FHL advised there is still a lot of standing water, good fuel. At the Board of Directors meeting it was discussed to have a contingency plan in place should the school be cancelled. May 18 is the go no go date. Monterey County doesn't have the ability to support mechanics. Budget presented at this time \$1000.00 red. The Shower went up this year to \$4500.00 from \$4000.00 from last year. Motion was made to except the budget for the Wildland School by Pat O'Connell, 2<sup>nd</sup> by Dave Nava, Motion carried.

### **B. Fire Library**

Cabinets are in and material is in them, as well as the Check out form and instructions on the website also. Please work with Diane to complete the forms. Board of Directors suggested that different departments take turns hosting/monitoring the library. They would go in and make sure all paperwork is complete and present, make sure the materials accounted for.

### **C. Programs/Training Classes**

Dan for Chris Vaughn reported that the survey was sent out and only one came back. It will be awhile before a formal auto extrication class, maybe in the fall. Chris is looking for help with this committee since Steward Roth was promoted to Assistant Fire Chief. It was recommend to get some training for the Training Officers.

### **D. Website**

Dan Gearhart reported that due to the difficult animation on the site they will take the flames off of the side tabs. The Calendar should be on the website in the next few days. Dan will get access to have the ability to make changes in the site as well as the Event Calendar.

### **Fire Academy**

No report.



#### **F. Fire Chiefs Liaison Report**

Dan attended and submitted the Training Officers report. He updated them on the changes such as, policies, By-Laws, getting a physical address, holding all the meetings in 2012 at the fire academy offices, website and Facebook.

#### **VI. Old Business**

- A. T-Shirts: A second shirt type was presented as an option to purchase instead of the Port Authority shirt. The new Polo is a blend 50/50 and is from Jersey, it has a cuffed sleeve. Orders are sent to Pat O'Connell and checks are sent to TOs. 8 people have put in interest for shirts. Question was presented on who should be allowed to wear the Polo or order shirts, since all orders go through the Training Officers it will be at the discretion of the members who will be allowed to wear or order shirts. A reminder email will be sent out.
- B. Scholarship Program– nothing to report at this time
- C. Training Needs Assessment: One suggestion was Forcible entry class.
- D. Nomination and Election Procedures – Changed the policy number, took out the rebuttal option. A motion was made to except the policy with the date of April 14, 2011 by Dave Nava and 2<sup>nd</sup> by Pat O'Connell. Motion carried.
- E. Annual Budget – put off until next month

#### **VII. New Business**

- A. Wildland Fire School – Instructors Staff. There has been interest of retirees to help out at that Wildland School. It was discussed that they can serve as a mentor/teacher, but not take a leadership role should there be a active duty Fire fighter wanting that position. If in the event as the school grows closer and a position hasn't been filled a retiree can take the position. The waiver form will be looked at to address the retirees. The TOs will also explore liability insurance for the TO organization. TOs will also need to develop a policy for Retirees. The MCFTOA support Retirees helping out with the Wildland School.
- B. Paul advised to look over the July 1, 2010 Wildland Urban Interface (WUI) Structure Protection document, which can be found on the Fire Scope California Website.



**VIII. Good of the Order**

Paul advised that CAL AM advised that during drills that crews were suppose to be capturing all the water, this was under federal order.

Dave advised that Seaside is recruiting for one lateral Firefighter.

Pat advised that they are waiting on information to hire 6 paramedic fire fighters and 6 EMT fire fighters.

Martha advised that Big Sur just brought on 10 new volunteer fire fighters.

Chris advised that they are waiting on two firefighters to retire before they hire two fire fighters. The Fund raiser golf tournament at Ranch Cielo was able to raise \$1200.00. He is also looking for instructors for Basic 130 and 131 for 10-15 students.

Humberto advise they were closing out the reserve firefighter position, all applications had to be in that that evening.

Brian advised that they are going to do their first hire May 30<sup>th</sup>.

**IX. Adjournment**

Motion to adjourn the meeting by Pat O'Connell, second by Tammera Badano motion carried.

Meeting adjourned at 11:42

Next Meeting May 12, 2011  
Wildland Committee 0900 hours  
General Membership 1000 hours

Monterey Airport Dist. FD  
200 Fred Kane Dr.  
Monterey, CA  
Dave Cruz: 648-7008

Minutes prepared by Tammera Badano



**Monterey County Fire Training Officers Association  
Treasurer's Report – March 2011**

|   |                  |
|---|------------------|
| Beginning Checking Balance as of February 28, 2011: | 76,468.75        |
| <b>Revenue:</b>                                     |                  |
|   | 0.00             |
| <b>Total Revenue:</b>                               | <b>0.00</b>      |
| <b>Expenses:</b>                                    |                  |
| 03-05-11     Redshift Internet Services             | 170.95           |
| <b>Total Expenses:</b>                              | <b>170.95</b>    |
| <br>  |                  |
| <b>Ending Checking Balance as of March 31, 2011</b> | <b>76,307.80</b> |
| Certificate of Deposit as of January 12, 2011:      | 7,148.48         |
| <b>Total Assets as of March 31, 2011</b>            | <b>83,456.28</b> |

Kathryn Pernet, Treasurer  
Prepared by: DG  
April 5, 2011