

Training Announcement and Registration Form



In Partnership
With



Is offering CERT Instructor Training

US&R Warehouse
1376 Willow Road
Menlo Park, CA 94025

Train-the-Trainer Course

November 5 - 7, 2013
8am-5pm

Teen CERT T-T-T Annex

November 8, 2013
8am-12pm

Note – There will be homework assignments in the form of teach-back preparation which may require you to stay past 5pm or arrive earlier than 8am.

Note – Participants can sign up for the CERT T-T-T only and not have to take the Teen CERT T-T-T Annex. Conversely, participants that have already taken the CERT T-T-T can sign up to take only the Teen CERT T-T-T Annex.

Course Description:

This course prepares participants to **deliver** Federal Emergency Management Agency's CERT Basic Training course.



FEMA

Course Goal:

This train-the-trainer course focuses on preparing instructors to:

1. Deliver the CERT Basic Training
2. Convey the messages and intent of the CERT Program (e.g., safety, teamwork, place in local emergency operations plan)
3. Assure that students achieve the objectives of the CERT Basic Training
4. Create a comfortable, yet managed learning environment.

Prerequisite:

The prerequisites for attending the CERT Train-the-Trainer course include:

1. Must have a referral from a CERT sponsoring agency. The CERT sponsoring agency could be a local, regional, or State government agency.
2. Must have completed the CERT Basic Training course.

Note – Special exceptions to the CERT Basic Course requirement may be made on a case-by-case basis for participants that have taken the CERT IS 317 course and have an extensive fire or police background.

Register:

This course is hosted locally by the Menlo Park Fire Department. For more information regarding this course, please call Carol Parker at 650-688-8415 or email at carolp@menlofire.org.

To register for this course, please fill out the application form on pages 2 of this document and email or fax the form to Carol Parker. You will be notified regarding the status of your application prior to the course.

Email: carolp@menlofire.org

Fax: 650-330-0153

Funding:

This training is supported by funding from the Homeland Security Grant Program
2011-SS-0077 Cal EMA ID# 000-92297



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To register for this CERT Train-the-Trainer course please complete and return this form to the contact information at the bottom of this page. Registration form is to be completed by a CERT Program Manager or CERT Program Sponsoring Agency.

Referral Agency Information (must be a registered CERT program sponsoring agency)

Note – If you are attending the course for a sponsoring agency intending to start a new CERT program, please contact CaliforniaVolunteers at 916-650-6959 for a special exception.

Agency Name:

Agency Point of Contact:

Title:

Phone:

Email:

By signing below, you are verifying that your Agency is referring the participant for the CERT Train-the-Trainer course and that the participant will have an instructor role for your CERT program.

(Signature)

(Date)

Participant Information (Complete an application for each person attending)

Name:

Phone:

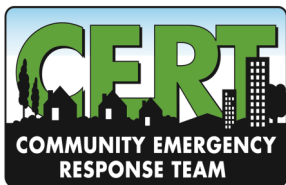
Email:

Check below verifying that the participant has met the following requirements for attending the course:

- You have a valid referral agency
- You have completed the CERT Basic Training course (you will need to submit a copy of your certificate)
- Have not taken CERT Basic and would like to request an exception (granted on a case-by-case basis, must have taken CERT IS 317 and have extensive fire background).

Check which course(s) you are registering the participant for:

- CERT Train-the-Trainer (November 5-7)
- Teen CERT Train-the-Trainer Annex (November 8)



Email completed forms to Carolp@menlofire.org or Fax to 650-330-0153. For more information about this training, please contact Carol Parker at 650-688-8415/carolp@menlofire.org or Jim Yoke at 408-887-7818 /jimyoke@sccfd.org.

This training is provided by CaliforniaVolunteers in partnership with the Santa Clara County Fire Department and Menlo Park Fire Department. For a calendar of State approved CERT Train-the-Trainer courses, visit our website at <http://www.californiavolunteers.org/index.php/CERT/TTT-Calendar/>. For more information about CaliforniaVolunteers, please visit our website at www.californiavolunteers.org or email us at citizencorps@cv.ca.gov. Follow us on Twitter @CalVolunteers and like us on Facebook at <https://facebook.com/CaliforniaVolunteers>.