



Meeting Minutes- 10:00 a.m. March 10, 2016

MPC Public Safety Training Center – Room 101, Upper Building.

Attendees:

Pat O'Connell	Salinas City Fire Retired	Larry Achen	Central Santa Cruz FPD
Arron Young	Cal Fire	Keith Emery	SLS
Dan Gearhart	Seaside Fire Retired	Matt Evarts	SLS
Humberto Arista	North County FPD	Brad Hinckley	Marina Fire
Martha Karstens	Big Sur Fire	Doug Dirkson	SLS
David Nava	Seaside Fire	Dino Lindsey	Monterey Regional FPD
Tammera Badano	AMR	Mike Callahan	FHL

I. Roll Call / Introductions: Called to order at 10:05 by President Dan Gearhart.

II. Review and Approval of Minutes: The February 2016 minutes were approved as submitted, motion by Pat, 2nd by Brad, motion carried.

III. Treasurer's Report: Due to computer issues Tammera was unable to get the report out and will send out the report this afternoon.

IV. Correspondence / Announcements:

1. Jill (MPC) brought 2 flyers for a LARRO class and a Rescue Systems 1 class.
2. There will be a PIO work shop put on by OES, 3/30 and 3/31.
3. An email went out for a free traffic class.
4. There will be a GPS class 4/19 through 4/21.
5. EMS agency now has a Facebook page.
6. The Active Shooter policy was finalized and is in the OPS manual.
7. Cal Fire has openings for their S-390 class.
8. OES is having the resiliency Monterey County workshop. 4/6.

V. Committee Reports:

A. **Monterey County Fire Chief's Association- Gearhart**

Gearhart reported the meeting was held at Cal Fire Pebble Beach station. He gave them a written report. No report from Investigators. Monterey County OES will be holding an EOC training class in the future. More information to follow. The County Communications feasibility study for a possible JPA governance is now available. Trying to get financing still for a Fire Warden. EMS data collection was discussed. A review of the EMS agency MCI plan will begin in May. Area Fire Coordinator is working on issues with out of County deployment, trying to do less daily phone calls. The Salinas incident had 42 pieces of apparatus moved around the County that day. Thanks given by Chief Rodriguez to all who helped. Engine renumbering system discussed, will do a final vote at the Chiefs

meeting in March. Also mentioned, the Active Shooter drill. Chief McCoun requested a formal process for Chief Officer coverage, maybe work this out with neighboring departments. Lastly some minor Bylaw changes were voted on.

B. Wildland Committee- Gearhart/O'Connell

They met this morning, we are on schedule still for June 14, 16 and 18. Weather, rain, could still be a factor. They are looking at different areas just in case. Dan will try and get flyers out in the next few weeks. They will probably move up the start time. Question on signing off task books for EMS strike team leader by Tammera, there may be some opportunities for that and other needs. They want to do a black line day on June 11. We need commitments from overhead personnel. Arron offered help with printing out large maps. We may need more, (user friendly) barricades for our trailer, Deano will look into it.

C. Programs / Training Class- Field/Lindsey

Deano reporting, Jeff just returned this morning and was unable to make our meeting, Prevention 1 and management classes could be scheduled. Paul Goodwin and Kevin Conant are available to teach. The cost is \$2,938.00. That is \$196 for 15 students. 20 students would be \$146 each. We would start the classes with Prevention 1A. Discussion on the cost, the ones above are break even, instructor and materials. It doesn't include classrooms. No college units or credits. Go with 12 students and raise the cost to \$245? We can offer it statewide. Decided to do a minimum of 12 students @\$225, motion by Dave, 2nd by Pat, motion carried. Larry said a Command 1C flyer would be coming out from Santa Cruz soon.

D. Website- Dan Gearhart

From 2/8 to 3/9 we had 1346 sessions. It is doing well, FB had 484 likes. We could increase the "likes" if we want to pay \$150. We can think about it, put on agenda for next month. Santa Cruz County TOs would like to share our web site, (and any cost that would incur). We already post their flyers. Their Chiefs web site has their minutes etc. on it already. Dan and Larry to talk about it.

E. MPC/Fire Academy- Dave Brown

No report, Midterms start tonight.

F. County Wide Movement Drill-

Brad is OK with being the liaison person and will get a calendar going. We need to look at the Mutual aid plan.

VI. Old Business:

A. Training Support Trailer Storage- Lindsey

The trailer is now at POM in a fenced in area behind a locked gate.

B. Certification Track Update- Gearhart/Achen

Certification Track update class is still on track and will be on March 22, 2016 from 10:00 AM- 2:00PM. The class will take place at North County Fire Station #1 in Castroville. Lunch will be provided. The class is full.

C. Off Road Class- Gearhart

The class is still a go for 4/26 and 4/27. Big Sur dropped out and Salinas is taking their place. Both days are filled.

- D. **Active Shooter Drill- Arista**
The drill is on for 4/23. About 70 fire personnel have signed up, probably 250 total people with law and volunteers. Agencies that are participating will be notified of specifics.
- E. **Monterey Fire Airport Drill- Field**
No report, it is still scheduled for May 17th.

VII. New Business:

- A. **Board of Directors meeting.** They met on 3/2, according to our bylaws they should be in January and July. We may change them to just meeting twice a year, no specific months. They discussed movement drills, the library, revenue, and training and programs. (Our revenue stream is OK for now). Our corporation Bylaws will need updating, last done in 2011.
- B. **Fire Library.** Discussion regarding the use and necessity to have the library. Most departments are getting their training materials online, (YouTube). Much of our materials are VHS tapes that are 15 to 20 years old, the CPR manuals need updating to the new guidelines. The library is used rarely if at all. The Board is not suggesting to get rid of it, but look at changing the procedures for its use. Their suggestion is if you are a paid TO member you may have access to it for free. We need to do an inventory, what to keep and is there anything new to order? Motion by Humberto to go through the materials, maintain the library and change the process for access to paid TO members, 2nd by Pat, motion carried.

VIII. Good of the Order:

- A. **Nava** – Seaside still has lots of sand bags.
- B. **Badano** – EMS week is the 3rd week of May, no exact date yet, maybe the 19th or 20th. Possibly have it on the peninsula instead of Salinas?

IX. Adjournment:

Meeting was adjourned at 12:00 hrs.
Martha Karstens.

Next meeting April 14th, 2016. Feel free to volunteer to host!!!

Checking Account Balance as of January 31, 2015: 21,899.70

Revenue:

2/2016	Membership Dues	
	Dave Nava – Seaside FD	10.00
	Linus Alcoran – Seaside FD	10.00
	Jason Sullens – Seaside FD	10.00
	Jason Hicks – Seaside FD	10.00
	Rick Meyer – Seaside FD	10.00
	Jason Black – Seaside FD	10.00
	Pat O’Connell – Retired Salinas FD	10.00
	David Nava – Seaside FD (-.52 fee)	9.48
	Lawrence Achen – (-.52 fee)	9.48
	Total Revenue:	88.96

Expenses:

02/02/2016	Red Shift Internet Services	20.95
02/10/2016	Training Re-imbursement (Big Sur FD)	325.00
02/10/2016	Training Re-imbursement (North Co FD)	260.00
01/31/2016	PayPal Fees not entered in January Report	4.22
	Total Expenses:	610.17

Checking Account Balance as of February 29, 2016: 21,378.49

Wildland Fire School Training Fund: (Savings Account) 60,000.00

Unrestricted Savings: (Savings Account) 7,401.76

Savings Account Balance as of February 29, 2016: 67,401.76

Total Assets as of February 29, 2016: 88,780.25

NOTES:

Outstanding Invoices for Wildland Training

- San Jose FD
- Monterey FD

Tammera Badano, Treasurer
March 2, 2016