



## Monterey County Fire Training Officers Association Meeting Minutes – December 2012

Host: Cal Fire

**Date:** December 13, 2012

**Call to order at:** 10:09 by President Dave Cruz.

### I. Roll Call

**Attendees:**

Deano Lindsey	MCRFD	Ron Lemos	MCRFD
Dave Cruz	PMA	David Brown	MNT
Jason Smith	PMA	Dan Gearhart	SEA retired
Tammera Badano	AMR	Martha Karstens	BSB
Brian Nichols	Cal Fire	Danny Suarez	Cal Fire

**II. Approval of Minutes:** Motion by Ron to approve the November minutes, second by Jason, motion carried.

**III. Treasurer’s Report:** If it is OK we will just “absorb” \$2.06 that Tammera cannot find. She has ordered new check ledgers and needs a Board member or President to do a signature card. Motion by Dave Cruz to approve the Treasurer’s report, second by Jason, motion carried.

**IV. Correspondence and Announcements:**

TES2 Website: Dave spoke with Tim Sendelbach and he said that the people that have been running the web site have been shut down, so the site may be as well.

Dan: He receives contacts occasionally from people, has three, two requested their links be put on the web site, he usually will do this. The third one was a request from North Carolina to use our training materials on our site, he gave them the OK. Also the insurance broker contacted him about our renewal, we will discuss under new business.

**V. Committee Reports:**

Skip Ratsep came by to fill us in on the status of CPR. He did 21 instructors in the update class last week, may do another day at some point. An Eprogram will go out to the instructors. He will stay running the TC (even



though he is retiring on Monday) until someone else takes over. Cost for agencies will be \$5.00 a card, \$10 for businesses, businesses will also need to have a business license and carry insurance. Cal Fire will bill quarterly by number of cards, departments should have a designated person to approve them. A MOU will go out. Now that the TC is a go, TOs will buy 2 instructor kits and 25 student manuals to be kept in our Library. Ron and Skip to decide where best to purchase them. Do we want to put a calendar on our site so instructors can put in the days they want to reserve the books so they can make sure they are available when needed? We will work on that with Dan, Ron and Deano to work out a procedure for their checking out and use. Reminder, to be able to check them out you must be a paid TO member. (New training BC Danny Suarez introduced at this point)

**A. Wildland Committee** Dan will start after the first of the year, at each Chief's meeting he does mention the need to have more participation from agencies for overhead positions.

**B. Fire Library** Deano will purchase the Art of Reading Smoke!! He will do an inventory/audit of the library in January.

**C. Programs/Training Classes**

- a. Auto Ex: Deano- It was on hold, he will contact Randy about some June/July dates.
- b. Ag Ex: Brian for John- Same status.
- c. Leadership classes/Mission Centered Solutions- CalFire-Brian- Incident leadership classes start at \$26,000. This is not a required class for anyone, consensus is we don't need to do it. Other classes; Truck academy coming soon, through Fire Town, 40 hour class. Looking for a school bus for a bus auto ex class, Ron Moore to teach, February 22 and 23, 25 people can take it, both open to the public. He also handed out figures to look at for the FF Safety and Survival class. He showed different cost options depending on what was provided by TOs. The classes are set up for Jan-Feb and March. It is a 2 day, 16 hour class. Discussion on costs and locations. The dates are January 13 & 14, 29 & 30, February 9 & 10, 25 & 26, and March 13 & 14, 26 & 27. It will be a Cal Fire instructor. If the maze is already in CV that will save on costs. We can send out a flyer to see what interest there is. Motion by Dan for TOs to proceed with the class on the February dates with the cost approx. \$100, Ron seconded, motion carried, motion then amended to say the student cost will be \$100, TOs to cover the rest, approved. Dan to put a flyer on our web site.



- d. UASI cost offset: Dave Cruz- More to follow.
- e. PG&E class: Dan and Dave- Good attendance, good class. Natalie made sure that TOs got credit for this class as well as the CPR instructor update.

Also from Dave, an email from Buddy Bloxham about a Petzl EXO rescue class, train the trainer. \$750 per student, 3 days. Decided we probably don't need this either, really need the basic LARRO class more. Dan commented we need to make our training committee a priority. He also mentioned that at the Chief's meeting, Chief Orman requested we do NIST classes.

Deano-Target safety solutions, he met a person in Fresno that gave him some good suggestions on how to work with them. Can he go ahead and make contact to get them here? OK to do.

#### **D. Website**

Dan reported it is going well.

#### **E. Fire Academy**

The academy graduation is tonight, Natalie is retiring in June.....oh no!!!

#### **F. Fire Chiefs Liaison Report**

Dave gave the report for Humberto, see Chief's minutes for details.

#### **VI. Board meeting.**

More info to come as we proceed.

#### **VII. Old Business**

- a. Elections. We have no one for the Presidents position. Vice President-Jason Perez, Secretary-Martha Karstens, Treasurer-Tammera Badano. As there is only one person running for each position we can suspend the rules and vote by acclamation. Motion by Dan to approve the slate, second by Jason Smith, motion carried. The Board can discuss what to do about the Presidents position. Tammera to send out a reminder that dues are due and payable. A reminder, you must have your dues paid to be able to vote.
- b. Nozzle Forward. They are looking at doing a cost sharing with other organizations. We would like an outline on what is being taught.

#### **VIII. New Business**

AED Trainer- Discussion on purchasing an AED trainer along with the CPR books for instructors to use, the cost approximately \$450. Motion by Ron to purchase one not to exceed \$600, Tammera seconded, motion carried.



New 2013 meeting dates- We updated the “hosts”, Dan will send out the updated schedule.

Insurance- Motion by Ron to pay the insurance renewal for \$1,052.63, Deano seconded, motion carried. It may only be for one coverage.

**VIII. Good of the Order**

Martha- Big Sur is selling raffle tickets for a handmade quilt to raise money for a water tender.

**IX. Adjournment**

Meeting adjourned at 12:30, motion by Ron, Brian seconded, motion carried.

Next Meeting January 10, 2013

MPC Public Safety Training Center  
2642 Colonel Durham Street  
Seaside, CA. 93955

**Host Monterey County Regional Fire District.**

Minutes prepared by Martha Karstens.



**Monterey County Fire Training Officers Association**  
**Treasurer's Report – November 2012**  
Reporting period: November 7 to December 11

Checking Account Balance as of November 7, 2012: **74,599.48**

**Revenue:**

12-11-2012 MPC 411 WFT Exercise 776.00

**Total Revenue: 776.00**

**Expenses:**

12-11-2012 Red Shift Internet Services -20.95

12-11-2012 Costco Membership -110.00

**Total Expenses: -130.95**

**Checking Account Balance as of December 11, 2012: 75,242.47**  
(Difference of -1.00 and -2.06 carry over)

Certificate of Deposit as of November, 2012: 7,174.78

**Total Assets as of December 11, 2012: 82,417.25**

Tammera Badano, Treasurer  
December 11, 2012