



## Monterey County Fire Training Officers Association Meeting Minutes – November, 2012

Host: Cal Fire Soledad

**Date:** November 8, 2012

**Call to order at:** 10:15 AM by President Dave Cruz.

### I. Roll Call

**Attendees:**

Dave Cruz	PMA	Tammera Badano	AMR
Dan Gearhart	SEA retired	Jason Black	SEA
Brad Hinckley	MAR	David Brown	MNT
Natalie Rodda	MPC	Jason Smith	PMA
Brian Nichols	Cal Fire	Martha Karstens	BSB

**II. Approval of Minutes:** Motion by Natalie to approve the October 11 minutes, second by Dan, motion carried.

**III. Treasurer’s Report:** Tammera brought to our attention she had found an automatic withdrawal of \$1,056.00 taken out of the TOs account. As of now she has put a stop on anymore automatic withdrawals being able to be done. She recommends we pay a third party to have an annual audit done and change our policy/bylaws to reflect that. We should go back to 9/28/05 with the audit. Motion by Natalie to proceed with Tamera’s recommendation, second by Brian, motion carried. Tammera further recommends we have a second person, in addition to the Treasurer, be able to have access to our account for review purposes. Board members terms are for three years so that would make sense to have one of them do that. Dan will review our Bylaws and we can make a decision who will be the other person to have access. We also need to give the Chiefs a heads up about our concerns. We will have a Board meeting to discuss the problems Tammera found and then notify the Chief’s EBoard. Dave will try to schedule one before the next Chiefs meeting

Tammera also got our membership bill from Costco which included reward “points” for using our Costco card. We are not sure who is in possession of it, possibly John Trenner. Nothing is being charged to the TOs, the card is just being used to get in. Discussion regarding the card; do we even need one,



apparently John and Dan are listed on our account, get an American Express card to use to pay for TOs purchases, (it will get you into Costco), get a corporate card, keep the executive card we have now or go to an associate membership? Decided we will keep the executive card for now, Dave Cruz will get it back from John. Tammera will research the above questions. She would like to have envelopes made with our logo on them, OK to do.

**IV. Correspondence and Announcements:** Dave Cruz has not received any response back from TES2, he has now mailed our letter, called and spoken with Tim directly and emailed. He will email again and mention perhaps we might need to get an attorney involved for a little added pressure.

**V. Committee Reports:**

**A. Wildland Committee** Dan sent an email to Mike Conrad, BC in Santa Cruz county regarding the involvement from that County in our Wildland School

**B. Fire Library** No report, we need to do an inventory update.

**C. Programs/Training Classes**

1 Auto Ex- Deano. No report.

2 Brian reporting for John, the AG-EX class may be done initially in Porterville for a Train the Trainer in January, then we could do one in Monterey County using the new Trainers to help teach the class. Cal Fire is working with Mission Centered Solutions for leadership classes. Dave Cruz to check with UASI for offsetting the cost. The FF Safety and Survival class cost would be \$75 per student with 10 students per instructor. The instructor cost is \$58 an hour, \$2,892, it would be a Cal Fire instructor. Brian to bring a proposal.

3 Dan mentioned the upcoming PG&E classes, we will need to make sure an MPC form gets filled out by those attending. He also got a list of the training managers for MC law and sent the PG&E flyer to them.

**D. Website** Dave Cruz thanked Dan for all his good work on the web site, he said he found some good info on social media on it, Dan said it is still getting about 50 views a day. The data programming needs refreshing and he may move some of the tabs around. Discussion on putting EMS training opportunities on our site, if you send them to Dan he will put them on.

**E. Fire Academy** Natalie was pleased that Prop. 30 passed, there will be no midyear cuts. She has 24 registered for the upcoming Fire Academy starting on January 2nd.



**F. Fire Chiefs Liaison Report** No report. The Chiefs meeting will be in town in November with the December one in Big Sur.

**G. Old Business**

Elections. Dan declined the nomination for President. We have not heard back from Ron, nominated last month. (We did understand he would probably decline).

Nomination for Jason Black for President, declined.

Nomination for Brad Hinckley for President. Dave Cruz to send an email to Brad and Ron for confirmation as well as a general email saying we are still looking for Officers. We may need to start the new year again like last year without a President.

**H. New Business**

Jason Black presented the information about the nozzle class for Chris Knapp. He was representing the Left Coast FOOLs organization. They want to bring training opportunities to FF and also review “near miss” and fatality reports. “The Nozzle Forward” is a 2 day class that will be taught by Seattle fire instructor Aaron Fields. They would like the TOs to sponsor the class. He did not have the cost yet, possibly \$100 per student with a potential of 40 to 50 students maximum, 20 to 30 minimum. No certification is given, just a course completion. Would like the registration to go through the TOs. We discussed the amount of work involved doing that. Jason will bring a written proposal.

**VIII. Good of the Order**

Jason Black-Seaside is participating in the PG&E class.

Jason Smith-Airport will also participate. They are also holding a mock aircraft alert at the airport monthly. They notify other departments/agencies about the training and they can participate. The suggestion was made to use their drill as the move up drill and get Ops and TOs involved.

Brian-Danny Suarez is the new Cal Fire BC training Chief, he should be here at our next meeting.

**IX. Adjournment** Meeting adjourned at 12:34, motion by Tammera, second by Brian, motion carried.



Next Meeting December 13, 2012

MPC Public Safety Training Center  
2642 Colonel Durham Street  
Seaside, CA. 93955

**Host Cal Fire BEU**

Minutes prepared by Martha Karstens



**Monterey County Fire Training Officers Association**  
**Treasurer's Report – October 2012**  
**Reporting Period: October 9<sup>th</sup> through November 7<sup>th</sup>, 2012**

Checking Account Balance as of September 30, 2012: **75,955.74**

**Revenue:**

10-09-2012	Membership Dues for Cal-Fire	20.00
10-16-2012	Membership Dues for MFD (J.Brown)	10.00
11-06-2012	K. Pernet repayment	1,056.00

**Total Revenue: 1086.00**

**Expenses:**

10-15-2012	Franchise Tax Board	-50.00
10-16-2012	Chase Bank/checking supplies (checks)	-18.95
10-17-2012	Red Shift Internet Services	-20.95
10-19-2012	Dan Gearhart re-imburement for Quicken program	-75.41
11-06-2012	Red Shift Internet Services	-20.95
11-06-2012	Merced TAC Instructor Fee	-1,200.00

**Total Expenses: -1,386.26**

**Checking Account Balance as of November 7, 2012: 75,655.48**  
**(Difference of 1056.00)**

Certificate of Deposit as of August 31, 2012: 7,173.56

**Total Assets as of November 6, 2012: 82,829.04**

Tammera Badano, Treasurer  
 November 7, 2012