



Monterey County Fire Training Officers Association General Membership Meeting Minutes – May 8, 2014

Location: Monterey Peninsula College Public Safety Training Center

I. Call to Order / Roll Call

Meeting called to order at 1010 hours by President Jason Black.

Attendees:

Jason Black	Seaside FD	Deano Lindsey	MCRFD
Tammera Badano	AMR	Doug McCoun	NCFPD
Brian Dempsey	Seaside FD	Dan Gearhart	Seaside FD - Retired
Martha Karstens	Big Sur VFB	Brad Hinckely	Marina FD
Pat O'Connell	Salinas FD	Jeff Field	Monterey FD

II. Minutes:

Review of the minutes from the meeting of April 10, 2014, taken by Dan Gearhart. **Motion by Martha Karstens, second by Pat O'Connell, to accept the minutes as presented with one minor correction. Motion carried.**

III. Treasurer's Report:

The April 2014 Treasurer's Report was presented by Tammera Badano. Beginning checking account balance on April 8, 2014 was \$26,674.44. Revenue for the reporting period was \$686.93 with the majority of income from the upcoming S-234 class. Expenses for the reporting period were \$20.95. Account totals as of May 7, 2014 are:

Checking account balance:	\$27,340.42
Savings account balance:	\$67,292.48
Total monetary assets:	\$94,632.90

Tammera Badano reported that our corporate taxes are due in May and that we will most likely file for an extension. Additionally, our annual payment to the State of California for \$50.00 is due soon. Also, we had not received an invoice from our accountant for the 2012 tax filing. Tammera said she will follow up on that. **Motion by Pat O'Connell, second by Doug McCoun, to accept and receive the April 2014 Treasurer's Report as presented. Motion carried.** (April 2014 Treasurer's Report attached.)

IV. Correspondence and Announcements:

1. Dan Gearhart provided the following announcements and correspondences:
 - **On Scene Commander Recert (Hazmat)** hosted by the Monterey Fire Department on May 13th or 14th, 2014 at the City of Monterey EOC.
 - **Salinas Valley Ammonia Safety Day** on May 22, 2014 at the Steinbeck Center of Art & Culture in Salinas, CA
 - **CSFM – Firefighter II** hosted by the California Fire Academy at Monterey Bay / MPC beginning on June 7, 2014 at the MPC Public Safety Training Center.
 - **Dedication of OES Engine 323** hosted by the Salinas Fire Department on June 2, 2014 at the Salinas City Hall.
 - **Driver / Operator 1B** hosted by the Salinas Fire Department and the South Bay Regional Public Safety Training Consortium from May 19 – 23, 2014 at the Salinas Fire Department.
 - **Grant Writing Workshop** provided by Grant Writing USA and hosted by the Paso Robles Fire Department from May 22 – 23, 2014, in Paso Robles, CA.
 - **Pre-Season Safety Alert** provided by the California Wildland Fire Coordinating Group concerning exertion heat injuries.

V. Committee Reports:

A. Wildland Committee:

Dan Gearhart reported that on April 25, 2014, he received a telephone call from Assistant Chief Clinton Tolle of the Fort Hunter Liggett FD. Chief Tolle said that Chief Chris Maguire and Assistant Chief Jeff Minetti will be part of the conversation on speaker phone. Dan said that he was told during the conversation that the Base Commander at FHL has restricted all activities during major military training exercises which include our scheduled wildland training exercises scheduled for June 3, 5, and 7, 2014. Chief Maguire said he had lobbied on our behalf but the Base Commander was firm on her decision to restrict all other activities. The major military training exercises will include 10,000 troops and special operations personnel. Chief Tolle said that the restriction even includes their prescribed burn operations during the military training exercises. Chief Maguire said they have 16,000 acres they hope to burn as part of their 2014 prescribed burn plan. Chief Tolle said that there is a time frame when the wildland training could occur which is between June 28th and July 11th, 2014. Chief Maguire apologized for this situation and wanted to let us know the he and the FHL FD will continue their support wildland training at Fort Hunter Liggett. Chief Maguire also said that the FHL FD plans to conduct their prescribed burning during this time frame and would appreciate any assistance from local fire agencies.

Dan said that Pat O’Connell had submitted revised proposed dates of June 28, 30, and July 2, 2014 which would cover all three shifts of the 48 / 96 schedule. Dan said that we could move

forward with those dates depending on the amount of participation and overhead support. Dan also said that we could move forward with a full training plan, as what we were previously planning, or conduct a modified exercise with limited logistical support. The group agreed that we should move forward with the revised dates with the amount of logistical support based on the amount of participation. Dan said that being the revised dates are later in the year than normal, it would be appropriate to obtain approval from the Chiefs Association prior to announcing the dates as official. Chief Dempsey said he would discuss the issue with the executive board of the Chiefs Association.

Dan reported that prior to receiving the notification from the FHL FD, three engines had signed up for June 3rd, four engines for June 5th, and four engines for June 7th.

Pat O'Connell reported that we are still moving forward with the S-234 class scheduled from May 15 – 16, 2014 with a proposed burn date of May 17th at Fort Hunter Liggett. The class is being run through Monterey Peninsula College so all students must register with MPC in order to take the class.

B. Fire Library:

No Report.

C. Programs / Training Classes:

No Report. Jeff Field said that the Monterey Fire Department is planning an upcoming Trench Rescue class and an RS 1 class.

D. Website:

Dan Gearhart gave a brief overview of the website with the site projected on a wall viewing screen. Dan mentioned the new "Events" tab, new information on S.L.I.C.E.R.S found under the "Fire Suppression" tab, reviewed the "Class Registration" procedures, and the calendar program. Dan encouraged members to send him information for the website calendar. Dan said he will add a schedule for the upcoming MCI Triage Tag Familiarization days on the site.

E. California Fire Academy at Monterey Bay / MPC:

Jason Black reported that the fire academy students had just finished up their wildland training and that their 24 hour shift experience will be on May 17, 2014 at the Public Safety Training Center.

Tammera Badano reported that a Paramedic Program should be available through MPC starting in October 2014.

Jason Black stated that he is working with Dave Brown in acquiring conex containers for live-fire training. Deano Lindsey said that the MCRFD is using the MOUNT Site for live fire training.

F. Fire Chiefs Liaison Report

Chief Brian Dempsey reported the following from the last Chiefs Association meeting that occurred on April 17, 2014.

- Fire Investigators Association is looking for new personnel to serve on the MCFATF.
- The Operations Committee had a good meeting with law enforcement and reinforced the difference between a Fire Medic and an Active Shooter incident.
- The 2014 XMY Mutual Aid Matrix is complete. Approval is planned for the June 2014 Chief's meeting.
- Monterey County OES – County Emergency Operations Plan is available on the OES website.
- NGEN is on a six month stand down.
- Area Fire Coordinator – All in-county mutual aid should be considered “Initial Attack” and units have 1 minute to acknowledge response and 3 minutes to respond.
- Fire Warden – The Fuel Mitigation Plan has been endorsed by the MCFCA and will be sent to the Board of Supervisors for approval.
- The MCFCA will have representation at the California Fire Chiefs Association meetings with Scott Houchin serving as the EMS representative and Joe Pastore serving on the apparatus committee.
- The County Fire Chiefs are aware of issues with the DMV firefighter licensing procedures. Chief Urquides is working with the DMV and State Legislators to resolve the issues.
- The June 12th chiefs association meeting will be joint law enforcement / fire chiefs association meeting.
- The May chiefs association meeting will be a joint meeting between Monterey and Santa Cruz Counties.

VI. Old Business:

A. Training Trailer Sale & Purchase

Deano Lindsey reported that he continues to search for a trailer that will meet our needs for the immediate and distant future. Deano said that he is looking for a used trailer made by Hallmark. Ron Lemos has received a bid of \$504.00 for two large signs for the trailer. The group agreed to move forward with the purchase of the two signs.

B. CAL AM First Responder Equipment Grant

Jason Black reported that the photograph taken during the last meeting was used for a pamphlet produced by CAL AM. Jason said that following our last meeting, he was contacted by the PR firm working for CAL AM asking us to write a “letter to the editor” that would encourage people to conserve water during the drought. Jason said that he contacted the firm and told them that we would not approve such a letter since the context of the letter did not have anything to do with fire department training. Chief Dempsey, on behalf of the chiefs association, also contacted the firm and stated that their association did not support such a letter. A draft letter was provided by the firm but will not be used.

C. PIT Crew CPR Training

Tammera Badano reported that the PIT Crew CPR “Train-the-Trainer” training days on May 1st and 2nd was very successful. Tammera wanted to thank all the agencies that sent personnel. A few agencies did not attend the training and Tammera will follow-up with those agencies. Tammera is encouraging all agencies and personnel to start using the procedures. AMR will have training for their personnel from June 24 – 29, 2014. Tammera said that the procedures are designed for public safety personnel and not for citizen CPR. The procedures should be kept separate from providing AHA Professional Rescuer CPR re-certification training.

Tammera also reported that the MCI Triage Tag Familiarization Days have been established. The list of days will be placed on the MCFTOA website.

D. Goals & Objectives

Jason Black reported that we are moving forward with re-instituting the countywide movement drills. Salinas is working on hosting a movement drill in November 2014 with Seaside planning on hosting a drill in the spring of 2015, and Big Sur most likely hosting a drill in the fall of 2015. Additionally, the wildland training exercises will be incorporated as a movement drill. Jason said he will form a Movement Drill Committee that will coordinate movement drills in conjunction with the Operations Committee. The Movement Drill Committee will appear on future agendas under the “Committees” section. Jason said he would like to see the drills occur in different areas of the County in order to maximize agency participation.

VII. New Business:

A. Fire Ground Operations Training

Jason Black reported that he would like to explore the MCFTOA hosting a day-long fire ground operations class sponsored by the MCFTOA using the same format as our wildland training exercises. Agencies could send engine companies to the training where they would participate in various fireground operations such as forcible entry, ventilation, fire suppression techniques, search & rescue, and rapid intervention crew tactics to name a few. More information to follow.

B. Challenge Coins

Jason Black would like to start a challenge coin program for the MCFTOA. Jason will start the process for the program.

VIII. Good of the Order:

- Pat O’Connell reported that Scott Houchin has been promoted to Captain and will manage the Salinas Fire Department EMS division as an administration function.
- Pat O’Connell said that his retirement with the Salinas Fire Department will be effective at the end of June. Pat said he would like to stay on with the MCFTOA following his retirement.
- Tamera reported that she will be off work for several weeks starting on May 29th due to a medical procedure. Tamera also reported that World CPR Compression Day is on May 21, 2014. Tamera is looking for a location that has a high volume of foot traffic. More information to follow.
- Martha Karstens announced that the BSVFB will be conducting live-fire training on Saturday May 10, 2014 at Pfeiffer Big Sur State Park using the Northtree Live-Fire Burn Trailer. Martha also announced that the 40th Anniversary BSVFB BBQ and Muster Games will be on Saturday June 14, 2014 at Pfeiffer Big Sur State Park.
- Pat O’Connell reported that the Salinas Fire Department recently had the written test for entry level firefighter, although there were a few hundred in attendance, the turnout was less than expected.

IX. Adjournment:

With no further business, Jason Black declared the meeting adjourned at 1220 hours.

Next meeting:

Date: June 12, 2014
Time: 1000 hrs.
Location: MPC Public Safety Training Center

Minutes prepared by:
D. Gearhart
May 13, 2014

Monterey County Fire Training Officers Association
Treasurer’s Report – April 2014
Reporting period: April 9, 2014 through May 7, 2014

Checking Account Balance as of **April 8, 2014:** **26,674.44**

Revenue:

4/09/2014	Polo Member Shirt for Black	20.00
4/15/2014	Membership Dues: D. Wilcox POM (10.00)	9.48
	S-234 Ignition Operations Class	
5/7/2014	9 paid through PayPal @ 75.00 – 1.95= 73.05 each	657.45

Total Revenue: **686.93**

Expenses:

5/2/2014	Red Shift Internet Services	-20.95
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Total Expenses: **-20.95**

Checking Account Balance as of May 7, 2014: **27,340.42**

Wildland Fire School Training Fund: (Savings Account) **60,000.00**

Unrestricted Savings: (Savings Account) **7,292.48**

Savings Account Balance as of May 7, 2014: **67,292.48**

Total Assets as of May 7, 2014: **94,632.90**

Tammera Badano, Treasurer
May 7, 2014