



Monterey County Fire Training Officers Association General Membership Meeting Minutes – June 12, 2014

Location: Monterey Peninsula College Public Safety Training Center

I. Call to Order / Roll Call

Meeting called to order at 1015 hours by President Jason Black.

Attendees:

Jason Black	Seaside FD	Deano Lindsey	MCRFD
Brad Hinckley	Marina FD	Dave Wilcox	POM FD
Dan Gearhart	Seaside FD – Retired	Charlie Bedolla	Hollister FD

II. Minutes:

Review of the minutes from the meeting of May 8, 2014, taken by Dan Gearhart. **Motion by Brad Hinckley, second by Deano Lindsey, to accept the minutes as presented. Motion carried.**

III. Treasurer's Report:

Due to Tammera Badano being on medical leave, there was no Treasurer's Report.

IV. Correspondence and Announcements:

1. Dan Gearhart provided the following announcements and correspondences:
 - Fire Instructor 1A presented by the Hollister Fire Department / South Bay Regional Public Safety Training Consortium, July 7 – 11, 2014, at the Hollister Fire Department station #1.
 - Fire Instructor 1B presented by the Hollister Fire Department / South Bay Regional Public Safety Training Consortium, August 4 – 8, 2014 at the Hollister Fire Department station #1.
 - Trench Rescue presented by the Monterey Fire Department, July 7 – 9, 2014 at the City of Monterey EOC, Pacific & Madison, in Monterey.

- Rescue Systems 1 presented by the Monterey Fire Department, July 14 – 18, 2014 at the City of Monterey EOC, Pacific & Madison, in Monterey.

V. Committee Reports:

A. Fire Chiefs Liaison Report

Dan Gearhart reported that the County Fire Chiefs Association is currently meeting with the Monterey County Chief Law Enforcement Officers Association at CSUMB. Primary discussion will focus on Active Shooter and Tactical Medic Programs.

Dan said he attended the joint meeting between the Monterey County Fire Chiefs Association and the Santa Cruz County Fire Chiefs Association on May 15, 2014 in Watsonville.

Items discussed during the meeting included:

- Discussion on the Incident Management Type III Team formation. Agencies will be contacted regarding availability of qualified personnel.
- Discussion on the capabilities and response procedures of the Monterey County Urban Search and Rescue Team.
- Update from Dan Gearhart on the date changes for the wildland training exercises at Fort Hunter Liggett. Both Chiefs Associations agreed to move forward with the new dates of June 28, 30, and July 2, 2014.
- Update on issues and activities associated with OES Region II.

B. Wildland Committee:

Dan Gearhart reported that the S-234 Ignition Operations class was held at Fort Hunter Liggett from May 15-16, 2014. The planned third day of the class was not held due to unfavorable burning conditions as determined by the instructor. The class initially had 16 total students. Of the 16 students, six did not attend due to being directly or indirectly affected by the out-of-county deployments that occurred the day before the class. Ten students completed the class. Of the ten, four students that attended were dozer operators from Fort Hunter Liggett that received complementary registration. Of the remaining six, one student has yet to pay the \$75.00 registration fee. Jason Black stated he would follow up with that student.

Dan reported that he dropped the six students who did not attend from the official MPC class roster. Four students were able pre-register on the MPC website using the individual add code that Dan provided to each student. Two students were not able to pre-register due to ID number issues. Dan said he attended the Friday session of the class and provided refreshments. Dan also said that he was able to get the two students who did not pre-register with MPC to complete a paper application along with the other four students who attended from FHL. The applications were turned in to MPC. All ten applications have been accepted by MPC.

Dan reported that total revenue for the class was approximately \$1043.55 with expenses at about \$117.24. Net income from the class is anticipated to be approximately \$926.31. (An S-234 Draft Financial Statement is attached.)

Dan reported that the wildland training exercises remain on schedule for June 28, 30, and July 2, 2014 at Fort Hunter Liggett. As of the meeting date, 1 engine was registered for the 28th, 2 engines for the 30th, and 1 engine for July 2nd. Deadline for registration is June 13, 2014. Dan reported that registrations are extremely low and that if any agencies still wish to participate that they contact him as soon as possible. Additionally, Santa Cruz County has reported that they have about 7 – 8 engines per day registered. It was discussed that we should consider dropping July 2nd if registrations remain as low as they are. The group decided to leave it to Dan's discretion concerning the third day of training.

Dan reported that the Fort Hunter Liggett Training Support Request was completed by Mike Conrad and himself and submitted to Fort Hunter Liggett Range Control. At this time we are still awaiting approval.

Dan reported that this training exercise will be considered a countywide Movement Drill with participating agencies being paged out by Firecomm each morning. Additionally, we will be requesting mutual aid on behalf of the Fort Hunter Liggett fire department from Santa Cruz County. Jason Black said he would coordinate the Movement Drill portion of the exercises by contacting the Area Fire Coordinators and arranging the mutual aid requests.

Dan also requested that any persons who are available to serve in overhead positions should contact him as soon as possible.

C. Programs / Training Classes:

No specific report. Dan Gearhart presented flyers for two specific classes that may be a good opportunity for the MCFTOA to sponsor in the future. The two classes are "Mayday" presented by Task Force 1 scheduled for September 3 – 5, 2014 in Healdsburg, and "The Art of Reading Smoke" by Dave Dodson presented by Response Solutions on November 5, 2014. Jason Black said he would follow up on the two classes with the priority for the "Art of Reading Smoke" class.

Dave Wilcox mentioned that a firefighter with POM FD is qualified to teach several of the wildland "S" classes. Jason Black will follow up with Dave Wilcox for the possibility of having these classes available in the future.

D. Website:

Dan Gearhart reported that the website is running well and we are still maintaining about 40 views per day. Dan said he recently reorganized the Health and Safety Page by listing the resources on that page by topic rather than by type of resource. (Document, PowerPoint, Website, etc.) Dan also reported that the instructions and a schedule for the Countywide Triage Tag Days are on the Home Page of the website.

E. California Fire Academy at Monterey Bay / MPC:

Jason Black reported that MPC has canceled several recent State Fire Marshal classes due to low attendance. Due to the difficulty associated with canceling the classes, there is no 2014 – 2015 MPC / California Fire Academy at Monterey Bay Schedule of Classes at this time. The schedule should be out in the near future.

F. Fire Library:

No Report. Deano Lindsey suggested that the Fire Library report could be given once a quarter rather than every month.

G. Countywide Movement Drills:

Jason Black reported that bringing back the movement drills is part of the Fire Chiefs Association 2013 Strategic Plan and will now be a standing committee of the MCFTOA and agenized each month. Salinas FD has committed to hosting a movement drill in November 2014, Seaside FD will host in the earlier part of 2015, and Big Sur VFB will host in the later part of 2015. Jason reported that the plan is to have at least three movement drills per year conducted in conjunction with the Operations Committee and following the Mutual Aid Training Plan. Jason said that a list will be established for hosting agencies and he is looking for members to serve on the Movement Drill committee. Dave Wilcox said he would be willing to serve on the committee. Due to concerns with staffing issues and overtime, movement drills will be limited in length.

Dan Gearhart inquired if an After Action Report was generated for the Countywide MCI Movement Drill held at the Monterey Regional Airport on May 17, 2013. Jason Black said he would follow up with Monterey FD to see if an After Action Report was generated. It was agreed that After Action Reports should be generated to determine if any improvements to the response or performance are needed.

Concerning mutual aid responses, Deano Lindsey reported that any future in-county mutual aid request will be considered “Initial Attack” and units will response directly to the incident code 3 and will not “stage” or “meet up” prior to arriving at the incident.

Deano Lindsey also reported that future out-of-county rotational lists will only contain listed agencies as opposed to individual personnel. It will be the responsibility of the agencies to determine internally who the appropriate personnel are for the assignment.

VI. Old Business:

A. Training Trailer Sale & Purchase

Deano Lindsey reported that he continues to search for a trailer that will meet our needs for the immediate and distant future. Deano said he is looking for either a new or used trailer made by Hallmark. Deano said the trailer will be fashioned with a standard hitch as opposed to a “gooseneck” attachment.

B. Challenge Coins:

Jason Black reported that he would still like to pursue developing a "Challenge Coin" for the MCFTOA. Jason said the company that made the Seaside FD coins is called "All About Coins" and have quoted a price of \$600.00 for 100 coins. Jason will follow up and obtain more information. Members are asked to bring coins that they have to next month's meeting as examples. Jason said that he would like to have a final decision from the group on the challenge coin during the July membership meeting.

VII. New Business:

A. Fire Ground Operations Training

Jason Black reported that he would like to explore the MCFTOA hosting a day-long fire ground operations class sponsored by the MCFTOA using the same format as our wildland training exercises. Agencies could send engine companies or personnel to the training where they would participate in various fireground operations such as forcible entry, ventilation, fire suppression techniques, search & rescue, and rapid intervention crew tactics to name a few. Training areas around the former Fort Ord currently being used by the MPC fire academy would be ideal for the training.

VIII. Good of the Order:

- Deano Lindsey reported that their agency is moving forward with a joint purchase for new SCBA's along with Monterey FD and another agency. Most Monterey County Agencies will be moving to purchase a Scott SCBA.
- Deano Lindsey reported that the MCRFD has been using the MOUNT site for practical training exercises. The MOUNT site is under the joint control of MPC and the Fort Ord Reuse Authority.
- Charlie Bedolla reported that the Hollister FD recently conducted a joint training exercise with the Monterey FD USAR Team. Charlie also reported that the Hollister FD recently hired 12 new firefighters.
- Dave Wilcox reported that the Presidio of Monterey FD recently hired 6 new firefighters through the federal hiring system.
- Deano Lindsey reported that the MCRFD brought on several new firefighters through a SAFER grant.

IX. Adjournment:

With no further business, Jason Black declared the meeting adjourned at 1205 hours.

Next meeting:

Date: July 10, 2014
Time: 1000 hrs.
Location: MPC Public Safety Training Center

Minutes prepared by:
D. Gearhart
June 18, 2014

Monterey County Fire Training Officers Association
S-234 Ignition Operations

Financial Statement - DRAFT

Class Dates: May 15 – 17, 2014
Location: Fort Hunter Liggett, CA
Instructors: Dan Freeh
Chris Williams
Class Manager: Patrick O'Connell

Revenue:

Registrations:

11 Registrations @ 75.00	825.00	
	-21.45	(PayPal Transaction Fee, \$1.95 per transaction)
	803.55	

MPC Reimbursement	240.00	(10 students @24.00 per student)
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Total Revenue:	1043.55	1043.55
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Expenses:

Textbooks:	80.00	(Approximately)
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Refreshments:	37.24	
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Total Expenses:	117.24	117.24
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Net Income:	926.31	926.31
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Treasurer's Report – May 2014

Reporting period: May 8, 2014 through May 30, 2014

Checking Account Balance as of May 7, 2014:	27,340.42
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Revenue:

5/12/2014	S-234 Ignition Operations Class 2 paid through PayPal @ 75.00 – 1.95= 73.05 each	146.10
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Total Revenue:	146.10
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Expenses:

5/12/2014	State of CA Franchise Tax Board (Non-Profit Fee)	-50.00
5/13/2014	Peter Tansill CPA Taxes for 2012 & 2013 (425.00 yearly)	-950.00
5/13/2014	2013 State of CA Franchise Tax Board	-10.00
5/14/2014	USPS (Stamps)	-12.11
5/15/2014	Bureau of Land MGMT	-64.12
5/20/2014	Dan Gearhart (reimbursement for refreshments for S-234 class)	-37.24

Total Expenses:	-1,123.47
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Checking Account Balance as of May 30, 2014:	26,363.50
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Wildland Fire School Training Fund: (Savings Account)	60,000.00
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Unrestricted Savings: (Savings Account)	7,297.99
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Savings Account Balance as of May 30, 2014:	67,297.99
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Total Assets as of May 30, 2014:	93,661.04
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Tammera Badano, Treasurer
June 1, 2014