



Monterey County Fire Training Officers Association General Membership Meeting Minutes – February 20, 2013

I. Roll Call:

Attendees:

Tammera Bandano	AMR	Ron Lemos	MCRFD
Brad Hinckley	Marina FD	Pat O'Connell	Salinas FD
Jason Black	Seaside FD	Natalie Rodda	MPC
Jason Perez	Greenfield FPD	Stewart Roth	Monterey FD
Dan Gearhart	Seaside FD – Retired		

II. Minutes:

Review of the minutes from the meeting of January 10, 2013 taken by Martha Karstens. Motion made by Ron Lemos, second by Brad Hinckley to accept the minutes as presented. Motion carried.

III. Treasurer's Report:

Treasurer's Report presented by Tammera Bandano. Tammera reviewed each line item with a corresponding explanation. Beginning checking account balance on January 10, 2013 was \$12,898.13. Revenue for the reporting period was \$594.04. Expenses for the reporting period were \$431.89. Account totals follows as of February 10, 2013:

Checking account balance:	13061.28
Savings account balance:	60,011.07
Certificate of Deposit:	7,178.39
Total assets:	80,250.74

Tammera reported that we are now using Pay Pal as a primary payment method on the website and payment notifications arrive much faster. The Certificate of Deposit will be rolled into the saving account in March since the interest rate is much better with the combined accounts. Tammera said she has the bank statements for the reporting period available for review if anybody would like to see them. Complete Treasurer's Report attached to the minutes.

Motion by Ron Lemos, second by Natalie Rodda to receive the Treasurer's Report as presented. Motion carried.

IV. Correspondence and Announcements:

No correspondence or announcements.

V. Committee Reports:

A. Wildland Committee:

Dan Gearhart reported that the planning process for the wildland training exercises has begun. Dan reviewed that during the January 2013 meeting, the membership agreed the format for the training exercises would remain generally the same as 2012 with no registration fees, two Branches, the MCFTOA providing lunch and beverages, and in the same area at Fort Hunter Liggett.

Dan said he met with Battalion Chief Clinton Tolle at the Fort Hunter Liggett Fire Department on February 5, 2012 to discuss the upcoming training. Dan reported that Fort Hunter Liggett FD and Fire Chief Scruton were very pleased with last year's operation and appreciate that we insist on maintaining a high standard for our wildland training. Dan said that FHL FD is OK with using the same site as last year and maintaining the same basic operational plan. FHL FD will submit the Training Support Request with Fort Hunter Liggett Range Control and we will generate an IAP for each day. Less than 50% of our assigned area was burned last year so there is plenty of unburned area available.

Dan reported the dates of the school are scheduled for June 17, 19, and 21, 2013 which covers all three shifts for agencies on the 48 / 96 shift schedule. The exercises are initially for Monterey County agencies. After a reasonable registration time period the exercises will open up for outside agencies. Dan encouraged members to seek out individuals within their agencies to serve as overhead personnel that would be good representatives of the MCFTOA and the Monterey County fire service.

B. Fire Library:

No Report. (Special note: Invoices have been sent to current agency members for the 2013 library dues.)

C. Programs / Training Classes:

1. Auto Extrication Class – no report
2. Agricultural Machinery Extrication – no report
3. UASI Classes – no report
4. Fire Fighter Survival – Dan reported that the Fire Fighter Survival class scheduled for February 9 – 10, 2013 was cancelled due to low registrations. With less than a week before the class, only two persons had registered, both from the Mid-Coast Fire Brigade. Dan recommended we proceed with the class scheduled for March 13 – 14, 2013 and that the class be opened to personnel outside of Monterey County. No objections were raised about opening the class to the outside. Dan said he has developed a revised flier and would advertise the class through Nor Cal Training Officers and on the website. Dan also said he would set-up a specific page on the website that would allow payment by Pay Pal or credit card.

D. Website:

Dan reported that the website is up-to-date and is running well. As agreed to during the January meeting, Google Wallet has been removed from the "Shop" page and Pay Pal is now the primary payment method.

Dan also reported that the website was deactivated for a day or two due to the expiration of our domain name. Dan said he had believed our domain name was registered with Go Daddy when in fact it's registered with Network Solutions. Dan said he worked with Network Solutions, Mike Ventimiglia, and Stewart Roth to get the domain name registration updated. The issue has been resolved and our domain name is secured for five years, expiring on January 27, 2018. The total cost for the five year contract, along with the re-activation fee, was \$210.94.

Additionally, the "Shop" page lost the ability to process transactions for several days. Dan said he contacted Redshift and they were able to resolve the issue rather quickly. That issue was due to an update of the server that didn't update our shop page.

E. Fire Academy:

Natalie reported that her retirement will take place at the end of June 2013 and the college is working on the job description and details for the recruitment of the position. Natalie said she attended the Chief's Retreat and provided input on the replacement process for the position. The Fire Chief's Association would like to ensure the replacement process is in the best interest of the Monterey County fire service. Natalie said that with the current position being with PERS, many fire service retirees from California would not be able to apply. Natalie said she is working with, and encouraging the college, to change the position to STRS which will allow PERS retirees to apply.

Natalie also reported that there is no movement at this time on Phase II of the Public Safety Training Center proposed for the Parker Flats area. There has been some discussion on using the former Fort Ord "MOUNT" site but there are several challenges with that area including a lack of utilities and various education code requirements which are currently not in place. Natalie also expressed concern that the Monterey County fire service needs to remain deeply involved in the process for Phase II to ensure that the future facility meets the needs of the fire service equally with law enforcement rather than law enforcement attempting to have their priorities the primary focus of the facility.

Natalie said that generally registrations for many of the classes offered through the California Fire Academy at Monterey Bay and MPC are low. Although registration fees through MPC remain reasonable, several new private training organizations throughout the State have sprung up which offers many of the same classes as the fire academy and MPC.

Natalie said that payment for the fall classes is being processed. The recent PG&E Workshops and the CPR Instructor Updates classes will be processed for the MCFTOA.

Jason Black reported that the organization "Left Coast Fools" is working with MPC to hold a "Nozzle Forward" class in the near future. The classroom portion will be held at the MPC PSTC with the practical portion at a nearby building.

F. Fire Chiefs Liaison Report

Ron Lemos reported he attended the Fire Chiefs Strategic Plan Update Retreat on February 13, 2013 at the Monterey Conference Center. Ron reported the retreat covered a variety of issues concerning the Monterey County fire service. Ron said the revised 2013 Strategic Plan will be updated and made available in the near future.

VI. Old Business:

A. CPR Instructor Materials

Ron Lemos reported that the CPR Instructors Materials has been purchased. The kit contains (25) student manuals, (2) Instructor kits, and an AED Trainer. Total cost of the package was \$1,065.00. The materials will be placed in the Fire Library and available to Fire Library member agencies.

VII. New Business:

A. Vice-President Resignation

Jason Perez said he is resigning as Vice-President of the MCFTOA due to a potential change of employment outside of the fire service. Jason said he would provide his resignation in writing.

With the position being vacant, Jason Perez opened the floor for nominations for the position of Vice-President. Ron Lemos stated he would be willing to serve in the position of President for 2013. Jason Perez then opened the floor for nominations for the position of President as well as Vice-President. Ron Lemos then self-nominated for the position of President and Jason Black self-nominated for the position of Vice-President. Seeing no other nominations, Jason Perez closed nominations. Dan Gearhart then asked, in accordance with the MCFTOA Nomination and Election Procedures, that the Chairperson call for a motion to suspend the rules for a written ballot in order to declare the persons elected by acclamation being that only one candidate has been nominated for each of the two positions. Patrick O'Connell when made a motion, with a second by Brad Hinckley, to suspend the rules for a written ballot and declare the persons elected by acclamation. Jason Perez then called for the vote and announced the motion passed by a 2/3 majority and declared Ron Lemos and Jason Black elected by acclamation.

VIII. Good of the Order:

Jason Perez reported that the Greenfield FPD will be hosting the PG&E First Responder Workshop on March 11, 2013 from 1900 – 2130 hrs.

Natalie Rodda expressed thanks to the MCFTOA for re-scheduling the date of the MCFTOA meeting so members could attend the services for Jim McPharlin. Natalie said it was a very nice service and well attended by both active and retired members of the fire service.

Stewart Roth reported that he has been assigned as the Training Officer for the Monterey Fire Department on a shift schedule.

Tammera Badano reported that AMR Monterey County will be deeply involved in a corporate wide effort to set a Guinness Book World Record in teaching the most people hands-only CPR in one day. Tammera said all the AMR affiliates will be involved in the effort scheduled for May 22, 2013. Tammera said Monterey County will have two sites for teaching CPR; one on Cannery Row and one at the Monterey County Health Department. Tammera said media coverage should be widespread including a Facebook Page for the event. Tammera is asking that any persons contact her if they wish to be involved.

IX. Adjournment:

Jason Perez called for a motion to adjourn. Motion for adjournment made by Tammera Badano, second by Natalie Rodda. Motion carried. Jason Perez then declared the meeting adjourned at 1120 hours.

Next meeting:

March 14, 2013 at 1000 hrs.
MPC Public Safety Training Center
Host: North County Fire Protection District

Minutes prepared by:
D. Gearhart
February 22, 2013



**Monterey County Fire Training Officers Association
Treasurer's Report – January 2013**

Reporting period: January 09, 2013 to February 10, 2013

Checking Account Balance as of **January 10, 2013:** **12,898.13**

Revenue:

1-08-2013	Monterey FD Membership	10.00
1-08-2013	North County FD Membership/Fire Library (120.00-3.78 fee)	116.22
1-09-2013	MPC Membership	10.00
1-15-2013	Marina FD Memberships	20.00
2-01-2013	Fire Fighter Survival Class-Mid Coast FD	100.00
2-01-2013	Fire Fighter Survival Class-Mid Coast FD	100.00
2-01-2013	Fire Fighter Survival Class-Seaside FD	100.00
2-01-2013	Fire Fighter Survival Class-Soledad FD	100.00
2-05-2013	Seaside FD Memberships 40.00-1.18 fee)	38.82

Total Revenue: **595.04**

Expenses:

1-31-2013	Dan Gearhart-Network Solutions	-210.94
2-06-2013	Mid Coast FD Refund for Class	-200.00
2-10-2013	Red Shift Internet Services	-20.95

Total Expenses: **-431.89**

Checking Account Balance as of 02-10-2013: **13061.28**

Saving Account Balance as of 02-10-2013 **60,011.07**

Certificate of Deposit as of January, 2013: **7,178.39**

Total Assets as of February 10, 2013: **80,250.74**

Tammera Badano, Treasurer
February 10, 2013