



## Monterey County Fire Training Officers Association General Membership Meeting Minutes – August 8, 2013

**Call to Order:** Meeting called to order by Secretary Martha Karstens at 1010 hours.

### I. Roll Call:

Attendees:

Brad Hinckley	Marina FD	Jason Smith	Airport FD
Nate Armstrong	CAL Fire – BEU	Martha Karstens	Big Sur VFB
Dave Brown	MPC	Art Webb	Monterey FD
Dan Gearhart	Seaside FD – Retired	Michael O’Connor	Hollister FD

### II. Minutes:

Review of the minutes from the meeting of July 11, 2013 taken by Martha Karstens. Motion made by Dan Gearhart, second by Jason Smith, to accept the minutes as presented. Motion carried.

### III. Treasurer’s Report:

A Treasurer’s Report was provided by Tammera Bandano and briefly reviewed by Dan Gearhart. Beginning checking account balance on July 9, 2013 was \$ 13, 497.03. There was no revenue for the reporting period. Expenses for the reporting period were \$1,676.14. Account totals as of August 1, 2013 are:

Checking account balance:	\$ 11,820.89
Savings account balance:	\$ 67,239.32
Total assets:	\$ 79,060.21

Expenses for the reporting period were reimbursements to Dan Gearhart for costs relating to the Wildland Training Exercises.

Dan Gearhart reported that we recently received a notice from the Aptos / La Selva Beach Fire District that they had on record a pending payable invoice to the MCFTOA for \$900.00 from June 1998. Aptos / La Selva FD was willing to make the payment for a \$40.00 processing fee. Dan reported that after conducting some research into the matter, the amount was the registration fee for the Aptos / La Selva Beach FD for the 1998 Wildland Fire School. Dan reported that the Wildland Fire School for 1998 was canceled and that apparently Aptos / La Selva Beach had not voided the Purchase Order. Dan stated he would contact Tammera to forward the information to Aptos / La Selva Beach FD.

Motion by Brad Hinckley, second by Art Webb, to receive the Treasurer’s Report as presented. Motion carried.

#### **IV. Correspondence and Announcements:**

None

#### **V. Committee Reports:**

##### **A. Wildland Committee:**

Dan Gearhart reported that the After Action Report for the Wildland Training Exercises was completed last month and distributed to the MCFTOA membership and to the Fire Chief's Association. Dan reported that he gave a brief summary of the Wildland Training Exercises during the Chief's Association meeting on July 18, 2013 held at the Monterey Conference Center. Dan stated he reported to the Chiefs that we had met our overall goal of providing realistic live-fire wildland training opportunities to the Monterey County fire service. Dan stated he emphasized to the Chief's Association that participation in all areas declined in 2013 from 2012. Specifically, total personnel had dropped by 32%, total engine companies dropped by 55%, and Monterey County agency participation dropped by 27%. Dan said he reported to the Chief's Association that the MCFTOA was still committed to bringing back the full four-day school sometime in the future but recognized the realistic challenges of identifying appropriate numbers of overhead personnel from Monterey County to support a four-day school in addition to adequate student participation from Monterey County fire agencies.

Dan reported that Chief Chris Orman stated that he would like to see the exercises having a program for task book sign-offs. Chief Orman is also in support of moving towards a four-day school with more opportunities for overhead assignments such as rotating positions each day which would help with the training for the proposed Type III Management Team. Chief Orman said that having these opportunities would help draw more participants.

General discussion from the MCFTOA that having a four-day school again is desirable but realized a challenge with locating current personnel from Monterey County to serve in key overhead positions and to work on the committee for about 9 months prior to the event. Another concern was having a school where many of the participants and overhead personnel are from outside Monterey County.

Dan stated that he would like the group to move forward with the same format as the previous two years with also including Santa Cruz and possibly Santa Clara County as part of the overall training exercises. Dan stated that with the current area assigned to us, about 1000 acres, each County can operate within their own Branch and all under the same IAP. Agreement was made to move forward with this concept and to look into providing some form of task book "sign-off" based on countywide need. A survey should be performed to determine the types of sign-offs needed prior to the exercise in 2014. Dan also stated that he is looking for someone to take the lead for future exercises since he feels that it is important that an active member of the fire service should serve in this capacity.

##### **B. Fire Library:**

The "Art of Reading" DVD program is in the Fire Library. Dave Brown reported that there is minimal use of the Fire Library.

C. Programs / Training Classes:

No Report

D. Website:

Dan Gearhart reported that the website is up-to-date and running well. The website gets updated 3 – 4 times a week. There have been no issues with the Redshift servers lately.

Dan also reported the MCFTOA Facebook Page is doing well with new “likes” coming in now and then. The “XMY Firefighter Profile of the Month” on the Facebook Page has become very popular.

E. MPC / Fire Academy:

Dave Brown, Interim Director, stated that he supports an updated training needs assessment for the county to better determine the types of classes that MPC and the California Fire Academy should provide.

Dave Brown reported that the State has recently changed the requirements for Fire Inspector and Fire Prevention Officer. The length of the classes varies between 2 – 4 days. The requirement is still in place for at least 15 students to conduct a class. The current fire academy class, 2013-02, started with 15 students and is now down to 14. For the MPC Fire Academy, EMT is still a requirement. CPR is the only requirement for the MPC EMT class. Hartnell College requires anatomy and physiology for their EMT class.

Dave Brown reported that future monthly meetings of the MCFTOA will be held in the lower building Conference Room as opposed to meeting in room #101.

F. Fire Chiefs Liaison Report

Dan Gearhart reported that he attended last month’s Chief’s Association meeting at the Monterey Conference Center. The meeting was a joint meeting between the Monterey County Fire Chief’s Association and the Chief Law Enforcement Officers Association. Items addressed by the Chief’s Association included:

- Tactical Medic Program – A UASI Tactical Medic class was recently held in Monterey County. The class was mostly attended by fire service personnel. There are three law enforcement “SWAT” teams in Monterey County. Salinas FD and Salinas PD appear to be moving forward with a SWAT medic program. The Monterey County Sheriff’s Department sees the need for a medical component; undecided on the makeup of the team. Monterey Peninsula SRT undecided on medical program. Joint law and fire committee to be formed to work on possible tactical medic protocols.
- UASI Grant Funding – Would like to form a committee on protocols on future countywide grant requests.
- Joint representation for Fire / Law Chiefs meetings – No action taken.
- Fire Chief’s Association is seeking support from Law Chiefs on current EMS /ambulance provider issues. No action taken.

- Mobile Communications Task Force – Group of public safety, private, and related organizations formed as a group available to respond to an incident providing a full range of communications related support. Team is forming with more information to follow.
- Monterey County is seeking RFP's for a new Reverse 911 / Alert Monterey County provider. Would like a program that has the ability to send messages directly from the field and a public outreach program.

Committee Reports:

- Training Officers – MCFTOA report given by Martha Karstens. Wildland training report given by Dan Gearhart.
- Fire Investigators – No Report
- Fire Prevention Officers – No Report
- Operations Committee – Working on back-up plan if “County Fire” frequency goes down. Working on issues with new CALSTAR loading procedures. CALSTAR is aware of the issues and working on the problem. Salinas FD is working with CALSTAR to address the new loading procedures.
- NGEN Radio Project – Construction should start soon on the new repeater sites.
- Monterey County OES – Annual report on grants is available.
- Fire Warden – No report
- EMS – No report
- Area Fire Coordinator – No report
- Type III Management Team – No report

Old Business:

- No old business items

New Business:

- Tactical Medic Program – Agreement to form a committee to work on issues related to a law / fire tactical medic program.

Good of the Order:

- New Monterey Fire Chief starting in mid-August.
- New water tender being ordered for Big Sur VFB.
- North County FPD working on SAFER grants and joining Reserve Program with Watsonville FD.
- MCRFD eliminating the position of “Lieutenant” and changing to “Engineer.”
- AMR – Large impact on ambulances due to Moto GP at Laguna Seca.
- Fort Ord is planning on burning 600 acres for ordnance clearing near Del Rey Oaks if weather permits.

- G. Training Group – No report. Suggestion made to combine the Programs / Training Class Committee with the Training Group Committee.

**VI. Old Business:**

- A. Chiefs Association Strategic Plan 2013. No update. Should be included as part of the Training Group Committee.
- B. MCI Drills – The discussion is to have MCFTOA sponsored MCI drills on the years that the Airport is not having a drill. A person is needed to be the MCI Drill Coordinator. No action.

**VII. New Business:**

- A. Sell current Wildland Trailer, purchase new trailer.

Item tabled to next meeting.

**VIII. Good of the Order:**

- Hollister FD has conducted CPR "PIT CREW" Training and has implemented the procedure under the approval of the San Benito County EMS Agency. The procedure involves performing CPR compressions as fast as possible and continuously without interruption. Procedure not approved by Monterey County EMS, AHA, or the Emergency Cardiovascular Care Committee.

**IX. Adjournment:**

With no further business, Martha Karstens declared the meeting adjourned at 1230 hours.

Next meeting:

Date: September 12, 2013 1000 hrs.  
Location: MPC Public Safety Training Center – Conference Room  
Host: Monterey Regional Airport District Fire Department

Minutes prepared by:  
D. Gearhart  
August 15, 2013

# Monterey County Fire Training Officers Association

## Treasurer's Report – July 2013

Reporting period: July 10, 2013 Through August 1, 2013

Checking Account Balance as of **July 9, 2013:** **13,497.03**

### Revenue:

**Total Revenue:** **00.00**

### Expenses:

7-11-13	Reimbursement for Wildland cost to Gearhart	-1379.85
7-17-13	Fuel Reimbursement for travel for Gearhart	-296.29

**Total Expenses:** **-1,676.14**

**Checking Account Balance as of 8/1/2013:** **11,820.89**

**Saving Account Balance as of 8/1/2013:** **67,239.32**

**Total Assets as of 8/1/2013:** **79,060.21**

Tammera Badano, Treasurer  
August 1, 2013

### Notes:

Red shift bill had not arrived before completing this report. Next month there will be two amounts for Red shift.