

MONTEREY COUNTY FIRE TRAINING OFFICERS ASSOCIATION

Meeting Minutes

August 11, 2011

Host: North County Fire Protection District

Call to order at: 1010 by President Dan Gearhart

Members present:

Dan Gearhart	Jason Perez
Linus Alcoran	Natalie Rodda
John Owen	Brian Nichols
Doug McCoun	Humberto Arista
Martha Karstens	Paul Pilotte
Chris Vaughn	Deano Lindsey

**Approval of minutes**

Minutes of July meeting approved.

**Treasurer's report**

Treasurer's Report approved, see attached report.

**Presentation**

Donna Estill-Fearnside of Brandman University made a presentation to the group about a BA degree in applied studies tailored to fire service personnel with up to 40% discounts to CSFA members. That's about \$250.00 per unit folks. After a passionate presentation she left information packets with everyone.

**Correspondence / Announcements**

a. The 911 memorial stair climb is still on. Participation has been opened up to ambulance and law enforcement personnel. Flyers have been distributed.

b. The annual Marina Fire fighter memorial service will be held on Sept. 11 this year in Marina at 1420 hrs. Flyers have been distributed.

c. Vaughn announced Spreckels has a house to burn. They are planning for the end of Sept. More to follow...

**Committee reports**

**Fire Library**

Lindsey - Nothing new to report

**Programs**

a. Vaughn - Propane training class is coming together, possible date in early November. Still working to find a site.

b. Arista - MCOE will host Standardized emergency training for schools on Aug 24, 8:30-1200

c. Gearhart - Gave a recap of the one day wild land fire training session at Hunter Liggett. 4 agencies participated. Lunch was provided by the TOs. A safety briefing was held, training focused on mobile attack, hose lays and firing operations. All participants were issued certificates for 8 hours of RT-130 training. Total cost about \$333.00.

### **Web site**

Gearhart - The site is up and running splendidly. If you have something you'd like to get on the site (photos, documents, power points etc) contact Dan.

### **Fire Academy**

Rodda - Prevention 1A is happening now. It looks like the Investigation 2A in Oct. will be a go. The MPC budget is pretty tight; they are looking at creative ways to reduce expenditures. Fire Academy fees are going up next semester to \$2,900 per student.

### **Chief's liaison - Arista**

a. NGEN, the user advisory group is looking for representation from each fire agency to make sure their needs are being met. If you're interested contact Chief Rich Foster.

b. John Mount is the new fire com manager

c. CPR training is transitioning from the county to Cal Fire. Contact Skip Ratsep ASAP with your card needs for folks who are expiring between now and December. Public safety personnel only.

d. The following have been approved by the Chief Assoc. and can be found on the TO's web site.

- Mutual Aid matrix has been approved and distributed. Revisions are to be made in January and publication to be in March of each year.
- Out of County Strike Team Response Plan
- Lost Trapped Disoriented FF Command
- XMY Operational Policies and Procedures- Sec 3
- Sec 8 Appendix A Hardware Templates
- Sec 8 Appendix B Accountability Checklist
- Sec 8 Appendix C RIC Group Supervisor worksheet
- Sec 8 Appendix D Critical Fireground Factors
- Sec 8 Appendix E RIC Worksheet
- Sec 8 Appendix F RIC Branch Director Worksheet
- Sec 8 Appendix G RIC Air Management Form
- Sec 8 Fireground Safety System Draft. To be trained on and adjusted for final approval.
- Sec 8 Policy Emergency Button Programming
- Sec 8 Policy FF Lost/Trapped

## **Old Business**

a. Liability insurance - Gearhart reported that a comprehensive policy that would cover the corporation and Officers will cost \$2,000 -@2,500 per year.

Motion by Rodda to move forward in purchasing said insurance.

Second by Lindsey, Motion passed.

b. Wild Land School - There was a long discussion about the WLFS. The group talked about everything from the planning, coordination, cost and personnel hours that go into putting together the school as we know it, to the mission of the training officers and the original intent of the school. It was noted there is an incredible effort by those involved to make it happen only to be occasionally cancelled at the last moment due to circumstances beyond our control. Additionally it was noted the economy aint what it used to be and most fire agencies budgets are going to be tight for the foreseeable future.

So in light of the above, it was the consensus of the group to revamp the WLFS to reflect the reality of the times we are in. The concept is to still offer wild land fire fighting training but to it scale back, to several one day sessions over a period of several weeks later in the summer. The TOs would provide overhead staff and logistical support for the day but no fire camp would be established. By bumping it later in the summer we would be assured the fuel is cured and ready to burn.

Motioned by Karstens : For the Training Officers to support and pursue this modified version to the Wild Land Fire School for 2012 where single day training is offered over a period of time and shall be reviewed annually.

Second By Rodda, Motion passed.

c. Budget Dan reported on the executive committee budget meeting. The committee is endeavoring to develop a spending plan that designates funds for various programs and savings, yet stays within projected revenue.

## **New Business**

a. McCoun - The new Out of County response update is out. It's on the TO's web site.

b. Vauhgn - The updated Fire Ground Safety System is out (also on the web site).

Vaughn reports the Chiefs association would like the TO's to come up with a plan to provide training county wide on the updated plan. Vaughn is working on dates times and locations. More to follow...

Good of the Order

a. A "Chem pack" policy is coming your way courtesy of the county EMS agency.

## **Meeting Adjourned**

At 1235 hours



## Monterey County Fire Training Officers Association Treasurer's Report – July 2011

Beginning Checking Account Balance as of June 30, 2011: 76,782.86

### Revenue:

07-14-11 Monterey Peninsula College – Reimbursement  
Cutting Edge Class 1,280.00

**Total Revenue: 1,280.00**

### Expenses:

07-12-11 Fashion Streaks – MCFTOA Shirts 617.70

07-27-11 Dan Gearhart – Wildland Training Exercise  
Lunches Reimbursement 333.35

07-27-11 Redshift Internet Services 20.95

**Total Expenses: 972.00**

**Ending Checking Account Balance as of July 31, 2011: 77,090.86**

Certificate of Deposit as of July 31, 2011: 7,155.58

**Total Assets as of July 31, 2011: 84,246.44**

Kathryn Pernet, Treasurer  
Prepared by: DG  
August 9, 2011